

# Civic Art Program

## REQUEST FOR QUALIFICATIONS HACIENDA HEIGHTS COMMUNITY AND RECREATION CENTER



Site Master Plan showing Phase I of construction

### OVERVIEW

The Los Angeles County Arts Commission's Civic Art Program is seeking an artist or artist team to execute artwork for a new 38,000 square foot community and recreation center in Hacienda Heights, an unincorporated community in the east San Gabriel Valley. Artwork that utilizes sustainable materials and/or demonstrates sustainable ideas is strongly desired.

### ARTWORK

Up to three finalists will receive a \$1,500 honorarium to develop a conceptual proposal for the project. Each finalist will have the opportunity to work with the project design team to determine the best opportunities for civic art. Possible opportunities include landscaping enhancement or earthworks in the great lawn, sculptural or functional elements for the gateway plaza, outdoor amphitheater or walking path around the great lawn, and paving or flooring enhancements. The selected artist, or artist team, will work closely with the project design team to fully develop the conceptual proposal.

### BUDGET

The Civic Art allocation will not be finalized until a contractor is selected and the project budget is finalized. However, an all-inclusive budget of \$120,000 is projected. This budget includes artist fees, liability insurance, travel, fabrication, delivery and installation. It is possible to coordinate integration of art elements with the contractor.

### COMMUNITY AND RECREATION CENTER

The Hacienda Heights Community and Recreation Center will be completed in two phases. Phase I (shown in image above) will include the construction of a new 6,600 square foot multi-purpose room and stage, kitchen and storage space, and a 2,000 square foot outdoor amphitheater. Other site amenities include a great lawn for use as a soccer field, a walking/jogging path with fitness stations, picnic tables and an outdoor amphitheater adjacent to the large multi-purpose room.

The project will be implemented using the design-build method and will be silver certified by LEED (Leadership in Energy and Environmental Design), a program of the U.S. Green Building Council. LEED is the national benchmark for the design, construction and operation of high performance green buildings. LEED certification provides independent, third-party verification that a building project is environmentally responsible and a healthy place to live and work.

### HACIENDA HEIGHTS

Hacienda Heights is a predominately residential community located in the east San Gabriel Valley in the Fourth Supervisorial District of Los Angeles County. Along with a large Asian population, Hacienda Heights is home to the Hsi Lai Temple, the largest Buddhist temple in Southern California. Hacienda Heights is also recognized for the Puente Hills Mall, which was featured in the movie *Back to the Future*.

### CRITERIA FOR SELECTION

The artist will be selected according to the following criteria:

- Proven artistic merit and strong professional qualifications;
- Ability to work with a government agency, designers and local residents;
- Ability to create an artwork that is meaningful to the variety of people who use the building; and
- Ability to execute a high quality, easily maintainable artwork.



View of Hacienda Heights

### SELECTION PROCESS

A Project Coordination Committee (PCC) has been convened for this civic art commission opportunity. The PCC reviews artist applications, conducts finalist interviews, selects the artist (or artist team), and reviews the project from design development through completion. The Hacienda Heights Community and Recreation Center Project Coordination Committee is composed of:

- A representative of Don Knabe, Supervisor, Fourth District,
- A representative of the Chief Executive Office,
- A representative of the Community Development Commission,
- A representative of the Parks and Recreation Department,
- An Arts Commissioner from the Fourth Supervisorial District,
- A representative of the project architect,
- A community member, and
- An arts professional.

Civic Art Program staff serve as non-voting advisors to the Project Coordination Committee and facilitate the selection process.

### ELIGIBILITY

This commission is open to professional artists living in California, Oregon, and Washington.

### TENTATIVE SCHEDULE

July 28	Technical assistance workshop
August 18	Applications due
Early September	Finalists selected and notified
October	Conceptual proposal presentations; artist or artist team selected
November	Project kick-off meeting; "Meet the Artist" community meeting
January 2011	Developed design concept due
Spring 2011	Building Construction Documents completed
2012-2013	Fabrication and installation of artwork
Fall 2013	Project complete

### OPTIONAL: TECHNICAL ASSISTANCE WORKSHOP

A technical assistance workshop will be offered on **July 28, 2010** from **5:30 – 6:30 p.m.** for interested applicants to learn more about the Hacienda Heights Community Center and the Los Angeles County Civic Art Program application process. The workshop will be held at the Los Angeles County Arts Commission (address below). Reservations are required. Please RSVP to [civicart@arts.lacounty.gov](mailto:civicart@arts.lacounty.gov) with "Hacienda Heights Technical Assistance Workshop" in the subject line by July 26.

### TO APPLY

The following materials must be received by **5 pm, Wednesday, August 18, 2010:**

1. Résumé including name, mailing address, phone number(s), fax, email and web page.
2. Brief letter of interest\*, addressing:
  - Why this project interests you;
  - Interest in or experience with creating artwork for recreational or community facilities; and
  - Your connection to or interest in the Hacienda Heights community.

**\* Only letters which specifically address these points will be considered.**

3. Up to twenty (20) images of your relevant work.
  - Submit digital images on a CD-ROM in JPEG format, PC compatible, no larger than 1920 X 1920 pixel resolution (do not zip or stuff your files). Each image must be unlocked and downloadable.
  - Label each image with artist's name and a number which corresponds to the annotated image list – for example 001JaneJones, 002JaneJones.
4. An accompanying annotated image list\*, including:
  - Title, date and location of artwork;
  - Very brief project description;
  - Medium and dimensions;
  - Budget; and
  - Commissioning agency or client, and project manager, if applicable.

**\* Please do not imbed images in your annotated image list.**

5. Three professional references, with title, phone and email addresses.

**Please submit materials to the address listed below. Please note: All written materials may be submitted on a CD-ROM in PDF format.**

Los Angeles County Arts Commission  
Civic Art Program, ATTN: Hacienda Heights  
1055 Wilshire Blvd, Suite 800  
Los Angeles, CA 90017

### **ADDITIONAL INFORMATION**

For questions about the Hacienda Heights Community and Recreation Center RFQ, please contact Carrie Brown, Civic Art Project Manager, at 213-202-3985 or [cbrown@arts.lacounty.gov](mailto:cbrown@arts.lacounty.gov). For additional information about the Civic Art Program, please visit the Civic Art Program online at [www.lacountyarts.org/civicart.htm](http://www.lacountyarts.org/civicart.htm).

*Do not send original artwork.*

*Late applications will not be considered and will be returned.*

*If artists are applying as a team, the team must be declared at the time of application in the letter of interest. Include resumes for all team members with application. Please submit up to 20 images per team, not per artist.*

*While every effort will be made to carefully handle applications, the Arts Commission cannot be held responsible for lost or damaged materials.*

*The Arts Commission reserves the right to accept or reject any and all responses received, or commission an artist through another process.*

*All artists who submit their materials for review will receive written notification of the results of the selection process, including identification of the selected artist(s).*

*All information contained herein does not constitute either an expressed or implied contract.*

*Artists will not be eligible for more than two county projects at any given time.*