SAN GABRIEL VALLEY AQUATIC CENTER PROJECT

FREQUENTLY ASKED QUESTIONS

Submission Materials
1. What is the expected word count for the Description of Interest section of the application?

   The Description of Interest section in the Call for Artists is divided into two questions on the application portal, SM Apply. Question 1, “Why this project interests you?”, there are one hundred, fifty (150) words maximum. For question 2, “Brief description of your artistic practice,” there are two hundred (200) words maximum. Both word counts are indicated on the application portal.

2. What kind of work might qualify under the Suitability for the Project section of the application?

   Refer to the Project Site/Location, Communities, and Artwork Themes/Goals sections in the Call for Artists document for more information. Artists should present previous artwork examples which reveal a mood, style, theme, concept, or subject matter that they think would resonate well with the site/communities/goals.

3. Can I submit examples of digital artwork in the application, or does the County prefer examples of more traditional artwork media (such as painting, sculpture, drawing, etc.)?

   Yes. Examples of any artwork media are acceptable for submission in the selection process for this call.

4. Are work samples of artwork renderings that have not been fabricated acceptable for submission?

   Yes. Completed works should make up the majority of work samples, however. Reminder that this is not a call for proposals.

5. Can an arts nonprofit organization apply on behalf of an artist?

   Yes. Anyone can apply on behalf of an artist with the artist’s permission.

Eligibility
6. Are we able to apply if we live in the City of Los Angeles and not San Gabriel Valley?

   Yes. This Call for Artists is open to artists living or working in the Greater Los Angeles Area, which includes LA County, Orange County, Ventura County, San Bernardino County, and Riverside County.
7. Am I disqualified from applying if I work part-time for a glass fabrication studio?
   No.

8. Do I need to have a small business license to apply?
   No.

9. Do I need to show prior experience working in glass to be eligible or competitive for this project?
   No. We encourage artists working in all mediums to apply.

**Selection Criteria and Process**

10. Does the District Supervisors weigh in on the artist’s design?
    Yes. The Supervisor, represented by an Arts Deputy, will have a vote in the selection process. They cannot request changes to the artwork design once the final design is approved.

11. Who are the arts professionals on the selection panel?
    • Dewey Ambrosino, an artist and educator based in El Sereno, [https://deweya.com/filter/sites](https://deweya.com/filter/sites)
    • Jessica Ceballos y Campbell, an artist and writer, [http://www.jessicaceballos.com/about.html](http://www.jessicaceballos.com/about.html)
    • Jenny Eom, founder of Drawwing Cabinet and Gobi.LA, [https://drawwingcabi.net/](https://drawwingcabi.net/)

12. Does the Civic Art Division or selection committee have a preference for figurative or abstract artwork for this project?
    No preference is indicated; please refer to the Artwork Themes/Goals section of the Call for Artists document for more information.

13. Is the community review of applications happening during the selection process for the call or only during the project proposal stage?
    Community members will review applications during both stages of the selection process.

14. There are many different types of glass fabrication (fused glass, mosaic, sand-blasted, stained, etc). Will the selection of an artist’s artwork proposal in the second stage of the selection process depend on the fabrication technique proposed?
    The selection of an artist’s artwork proposal will depend on a variety of factors, including artwork design and fabrication method, community engagement plan, and budget.

15. Will a stipend be given to the artists selected to create proposals in the second stage of the selection process?
    Yes. The three artists selected to create proposals will each receive a stipend of $1,500 for their proposals.
**Project Management**

16. Will the Civic Art Division choose the glass fabricator for the selected artist to work with?

No. The artist will determine which glass fabrication studio they would like to work with to help create their artwork. The Civic Art Division can provide contact information for glass fabricators that have successfully worked with previous civic artists. The Civic Art Division will need to approve the proposed fabricator.

17. If I have existing experience working in glass, am I able to fabricate the artwork myself instead of subcontracting an independent glass fabrication studio?

Yes.

18. For those artists with no prior experience working in glass or public art, what kind of support will be offered?

The Civic Art Division will assign a project manager for the project who will represent the County to ensure that the artist’s contract deliverables are completed and approved at each milestone of the project. However, artists are responsible for their own project management. We strongly encourage artists new to the field to use a portion of the project budget to hire an experienced project manager to ensure the artist stays in compliance with their contractual obligations.

19. Can a project manager be supplied to the selected artist by the Civic Art Division, or should the artist find and subcontract their own?

The artist will need to subcontract their own project manager. The Civic Art Division is able to provide a list of art consultants/project managers who have been prequalified by the Department of Arts and Culture.

**What percentage of the total project budget will go to the artist design fee and what percentage will go toward artwork fabrication?**

Twenty percent (20%) of the budget will be reserved for the artist fee and approximately seventy percent (70%) goes toward artwork fabrication, installation, community engagement, photography and other ancillary costs as determined by the artist during the proposal stage of the selection process. The remaining 10% is set aside as a contingency to address unforeseen issues throughout the project. The Civic Art Division will provide budget resources and template to the finalists to support their development of a project budget.

20. Can the artist fee of twenty percent (20%) be negotiated to a higher percentage of the budget if I handle the glass fabrication?

No. The artist fee remains fixed. If an artist also handles fabrication, however, they can be compensated for fabrication fees, which are separate from the artist fee.

21. Is general liability insurance required for this project?
Yes, general liability insurance is required for this project.

22. **Will the County cover the insurance, liability, and maintenance of the artwork over its intended lifespan?**

The artist is responsible for any damages to the artwork that may result from material failure over a one-year warranty period, after which the County will be responsible for the care and maintenance of the artwork. Permanent artworks are intended to have a life span of twenty-five (25) years.