

# OGP 2023-24-Year 1 Report - Narrative Questions

Please note – in response to the challenges many organizations face and will face as a result of the Covid-19 pandemic, we are allowing modifications for reporting on project progress. The Project Challenges section can be used to describe any challenges you have faced during this year including challenges that rose out of the mandatory closing of facilities, rescheduling or cancellation of events, etc.

## Program Goals


1. BRIEFLY describe your OGP funded project. \_\_\_\_\_
2. What short term or long term goals are you working on with this project? \_\_\_\_\_

## Project Progress and Success

3. What are the outcomes you are seeking to measure progress on your project goals? \_\_\_\_\_
4. In your OGP application you were asked about internal and external steps taken toward integrating and reflecting the values of CEII. Briefly outline any achievements and/or challenges on these steps thus far. \_\_\_\_\_
5. Optional - What was the greatest success during this project so far in impacting your organization and/or community? \_\_\_\_\_

## Project Challenges


6. What challenges are you facing in implementing this project, if any? \_\_\_\_\_
7. Do you need to modify your project and/or budget for Year 2?  
 Yes  
 No

 If so, please contact Grants staff at 213-202-5858 or grants@arts.lacounty.gov.

## Participation and Project Reach

8. Did you post on Discover LA? (Check Yes or No) If not, please explain why. Grantees are required to post publicly accessible programs and events on <http://www.discoverlosangeles.com/>. To post events on DiscoverLA.com, go to <https://www.discoverlosangeles.com/user?destination=what-to-do/events/submit> and follow the instructions.

- No  
 Yes

 If you answered "No", please explain.

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## Supplemental Materials

Please note – in response to the challenges many organizations face and will face as a result of the COVID-19 pandemic, we have reduced the number of attachments to the report.

### 1. COPY OF THANK YOU LETTER TO BOARD OF SUPERVISORS:

Grantees are required to send at least one letter to their Board Supervisors. (In Year 1) a letter of acknowledgement, thanking the Board of Supervisors for the grant and/or (In Year 2) a letter providing details about the OGP project and its impact in your community.

Letters should be sent on behalf of the executive director, board chair, or both. They should be sent directly to your County Supervisor by email. Note that your organization's district may have changed after the 2021 redistricting process. Use the link below to look up your district using your address:

<https://lavote.gov/apps/precinctsmaps>

More details and address for Board of Supervisors, visit: <https://www.lacountyarts.org/funding/organizational-grant-program/manage-your-grant/grant-requirements>.

*Please note, the below upload can be skipped if the organization is planning on sending a letter only in Year 2.*

Upload copy of the sent email

# OGP Final Invoice #2- 2024-25

## Organization Account Info

NOTE ORGANIZATION ACCOUNT INFORMATION AUTOPOPULATES FROM THE USER SETUP FORM. IF THERE ARE CHANGES TO YOUR INFORMATION, MAKE SURE TO UPDATE THAT ELIGIBILITY/USER SETUP THEN COME BACK TO THE INVOICE FORM.

Organization Legal Name \_\_\_\_\_  
Main Address 1 \_\_\_\_\_  
Main Address 2 \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
Zip Code \_\_\_\_\_

## Vendor #:

\_\_\_\_\_

## Primary Application Contact Information

Primary Application Contact Name: \_\_\_\_\_  
Primary Application Contact Phone: \_\_\_\_\_  
Primary Application Contact Email: \_\_\_\_\_

## **Final Invoice Amount for Year 2**

**(Half** of your full award amount of \$

\_\_\_\_\_



Yes, I certify that the County Grant will be matched 1:1 with earned or other contributed income and that all grant guidelines have been followed.

Yes, I CERTIFY, that my address and vendor number is up to date with both the LA County Vendor Relations and LA County Department of Arts and Culture database system.

Yes, I understand the payment will be disbursed in November.



Date Submitted

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_(YYYY/MM/DD)