



June 13, 2025

**ADDENDUM NUMBER 1  
TO  
REQUEST FOR PROPOSALS NO. ARTS-100024  
FOR  
DEVELOPMENT OF A COUNTYWIDE TRIBAL CONSULTATION POLICY AND  
IMPLEMENTATION PLAN**

On May 13, 2025, the County of Los Angeles (County) Department of Arts and Culture (Arts and Culture) released a Request for Proposals (RFP) for the Development of a Countywide Tribal Consultation Policy and Implementation Plan.

**RESPONSES TO PROPOSER QUESTIONS**

Pursuant to RFP Section 4, Proposal Submission Requirements, Subsection 4.4, Proposer's Questions, answers to questions received by the June 6, 2025, deadline are being issued as part of this Addendum. Proposers are advised that the County reserves the right to group similar questions when providing answers.

**SECTION 1.0 – INTRODUCTION, SUBSECTION 1.3 – BACKGROUND**

- Q1. Is the policy to be focused on bringing together communities with interests in arts and culture, or is this policy to guide all government-to-government interactions with Native American Tribes across Los Angeles County in a cultural and respectful manner?**
- A1. Arts and Culture has released the RFP on behalf of the County to develop a policy that provides a framework for the County to establish and maintain effective and consistent government-to-government relationships and engage in meaningful consultation with California Native American Tribes with ancestral and cultural ties to the County.
- Q2. Are the minutes from the previously held listening sessions available for the awarded contractor to review?**
- A2. The meeting summaries from the Tribal Planning Group meetings where the Countywide Land Acknowledgement and Countywide Land Acknowledgement Toolkit were developed can be made available to the contracted consultant.

**SECTION 2.0 – CONTRACT FOR THE DEVELOPMENT OF COUNTYWIDE TRIBAL CONSULTATION POLICY SERVICES, SUBSECTION 2.1 STATEMENT OF WORK (SOW)**

**Q3. Deliverable 1: Project Plan - How large of a group is Los Angeles County expecting to inform the draft Policy? Is the Contractor expected to recruit Tribal representatives?**

A3. The RFP does not stipulate a predetermined number of stakeholders to inform the draft Policy. Per the RFP, participants shall include, but not be limited to, designated representatives from Tribes with ancestral ties to what is now known as Los Angeles County, the Board of Supervisors, County staff, and LANAIC Commissioners. The County can assist in facilitating introductions with tribal leaders.

**Q4. Deliverable 2: Researcher and Participant Engagement - If the Contractor is to conduct large group meetings, does the County have meeting space and audio-visual equipment available free of charge, or does the Contractor need to include these costs? Is it acceptable to include meals and/or light refreshments in the budget to build community?**

A4. The contractors need to include meeting space and audio-visual equipment costs in their bid. It is acceptable to include meals and/or light refreshments in the budget.

**Q5. Deliverable 2: Researcher and Participant Engagement - Is it allowable to include stipends to key informant interviewees?**

A5. Yes, it is allowable to include stipends to key informant interviewees.

**Q6. How many rounds of edits should be included in the budget to finalize the Tribal Consultation (Deliverable 3) and Policy Implementation Plan (Deliverable 4)?**

A6. The budget should accommodate as many rounds of edits as necessary to finalize the Tribal Consultation Policy but the proposer should plan on including at least two to three rounds of edits for each deliverable. However, proposers must ensure their budget includes sufficient resources to support a complete and acceptable final version, in accordance with contract requirements.

**SECTION 3.0 – PROPOSER’S MINIMUM QUALIFICATIONS**

**Q7. Are for-profit organizations eligible to bid on this work?**

A7. Yes.

**Q8. Are organizations based outside of the County eligible to bid on this work?**

A8. Yes.

**Q9a. The "Proposer's Minimum Qualifications" section of the RFP mentions legal experience in tribal Indian law. What are the requirements to meet that qualification (e.g., member of tribal council creating Indian laws, practicing attorney, degree, or other)?**

**Q9b. Would extensive experience advising or consulting on tribal governance, policy development, or consultation protocols, in alignment with legal frameworks such as AB 52 and SB 18, be considered sufficient?**

A9a+b. For clarification, the RFP is not seeking legal services or legal advice on behalf of the County. Current admission to the California State Bar is not a prerequisite. The proposer may satisfy this minimum qualification by either: (1) naming a team-member with the appropriate experience; or (2) naming a subcontractor with the appropriate experience. This experience may include: (a) the current, or prior, admission to practice of law in a jurisdiction of the United States and at least five years of substantive experience in tribal law; (b) a Juris Doctorate and at least five years of substantive experience in tribal law; or (c) a graduate degree in a field related to tribal law and at least five years of substantive experience in tribal law. The Proposal should clearly demonstrate the named person's understanding of and experience in the application of tribal law.

**Q10. If this requirement may be fulfilled through a subcontracted legal advisor, would that satisfy the intent of this minimum qualification?**

A10. Yes. The subcontracted legal advisor must be identified in the proposal material as stated in 4.2, Part 1.a) Statement of Interest of the RFP.

#### **SECTION 4.0 – PROPOSAL REQUIREMENTS AND MATERIALS**

**Q11. Form 2: If the Contractor has had Federal contracts terminated for the government's convenience this year, are these to be listed on this form?**

A11. Yes, all terminated contracts within the last three (3) years must be listed and will be assessed accordingly.

#### **SECTION 5.0 – PROPOSAL REQUIREMENTS AND MATERIALS, SUBSECTION 5.1**

**Q12. When registering for a SurveyMonkey Apply account, it asks which of the four County Supervisorial Districts our Main/Administrative Office is located in. We do not have an office in any of the districts, but it is a required field. How should we proceed?**

A12. The system settings have been updated to allow a response of 'N/A' for entities located outside of Los Angeles County.

**SECTION 11.0 – PROTEST PROCESS OVERVIEW**

**Q13. How do we submit the request for Solicitation Requirements Review?**

A13. The Solicitation Requirements Review can be submitted to [admin@lanaic.lacounty.gov](mailto:admin@lanaic.lacounty.gov). The deadline for submission was May 27, 2025, as stated in Section 4, Proposal Submission Requirements, Subsection 4.3, of the RFP Timetable.

**Q14. Is the Solicitation Requirements Review form mandatory?**

A14. No. Solicitation Requirements Review is not required to complete the RFP application.

Addendum Number 1 has been made available on the Department of Arts and Culture website at <https://www.lacountyarts.org/> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in Addendum Number 1, there are no other revisions to the RFP. All other terms and conditions of the RFP remain in full force and effect.