

Los Angeles County Bloomberg Arts Internship program (BAI)

Host Site Application Workshop





LA County Land Acknowledgment

The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash Peoples. We honor and pay respect to their elders and descendants — past, present, and emerging — as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the

Fernandeño Tataviam Band of Mission Indians
Gabrielino Tongva Indians of California Tribal Council
Gabrieleno/Tongva San Gabriel Band of Mission Indians
Gabrieleño Band of Mission Indians – Kizh Nation
Yuhaaviatam of San Manuel Nation
San Fernando Band of Mission Indians
Coastal Band of Chumash Nation
Gabrielino/Tongva Nation
Gabrielino Tongva Tribe



PHOTO BY: MONICA ALMEIDA

To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website at lanaic.lacounty.gov.

Los Angeles County Department of Arts & Culture



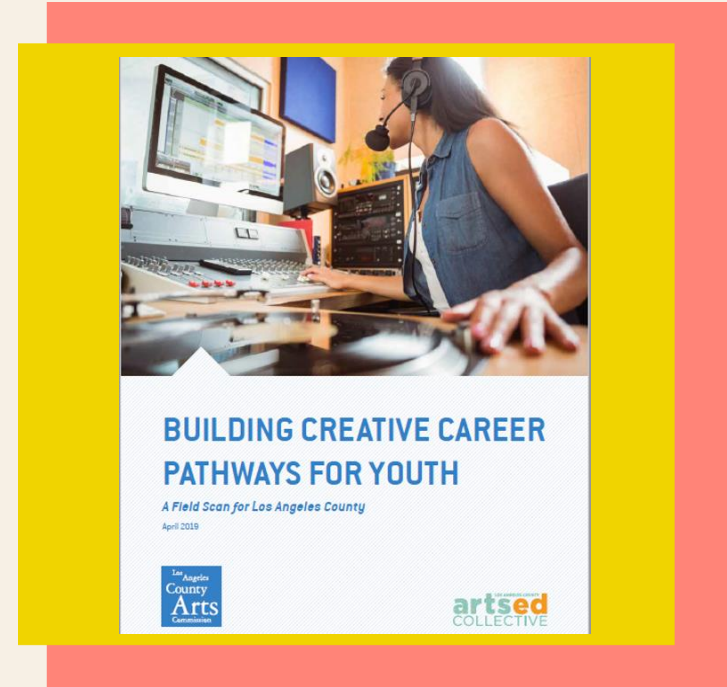
The Department of Arts and Culture's mission is to advance arts, culture, and creativity throughout the County through such means as arts education initiatives, commissioning and care for public artwork, grants and professional development, free community programs, and cross-sector creative strategies that address civic issues.

Our department's work is framed by our longstanding commitment to fostering access to the arts, and the County's Cultural Equity and Inclusion Initiative (CEII).

Creative Career Pathways for Youth (CCPY)

CCPY emerged out of the [Cultural Equity and Inclusion Initiative \(CEII\)](#). Its purpose is to develop pathways that prepare youth for careers in the arts and creative industries, including work-based learning and leadership opportunities.

CCPY focuses on ensuring access to the creative economy for youth of color; youth who are LGBTQ+, disabled, on probation, and/or from low-income households; current and former foster youth; as well as other youth who experience barriers to participation in the workforce.



Program Overview

Bloomberg Arts Internship (BAI) is the largest paid internship program for high school students in the cultural sector, operating in seven U.S. cities (Baltimore, Boston, Detroit, New Orleans, New York, Philadelphia, and Washington, D.C), and set to expand to Los Angeles County and San Francisco in 2026. Since it began in 2012, the program has supported 1,700 paid internships at more than 250 cultural organizations and maintains an active alumni network.

Launching in Los Angeles County in 2026 as a cornerstone of the Creative Career Pathways for Youth initiative. The Department of Arts and Culture is partnering with Bloomberg Philanthropies to implement BAI in Los Angeles County.



Program Overview

- ❑ LA Expansion: Launching in Los Angeles County in 2026 as a cornerstone of the Creative Career Pathways for Youth initiative.
- ❑ A Proven Program: A paid summer internship for rising public high school seniors, launched by Bloomberg Philanthropies in 2012 designed to:
 - Provide valuable work experiences
 - Highlight careers in the creative sector
 - Promote arts and culture as community resources
 - Prepare students for college success
 - Build a strong alumni network



LA County BAI Summer Program

- Duration: 8 weeks (120 hrs.)
- Paid (living wage)
- Arts Internship: 3 days p/week at arts/cultural organization
- Program Days: 2 days p/week at Regional Hubs
- Focus: work-based arts learning, creative career path exposure, skill building, mentorship, academic/career development, enrichment, arts/cultural excursions



Regional Strategy

Year 1: 50 interns from 5 SPAs, 10 interns per SPA

- Service Area 1: Antelope Valley
- Service Area 2: San Fernando Valley
- Service Area 4: Metro LA
- Service Area 6: South LA
- Service Area 7: East LA

Year 2: 64 interns from 8 SPAs, 8 interns per SPA
Year 3: 80 interns from 8 SPAs, 10 interns per SPA

- Service Area 1: Antelope Valley
- Service Area 2: San Fernando Valley
- Service Area 3: San Gabriel Valley
- Service Area 4: Metro LA
- Service Area 5: West LA
- Service Area 6: South LA
- Service Area 7: East LA
- Service Area 8: South Bay



ATTN: LA COUNTY ARTS ORGANIZATIONS

HOST A HIGH SCHOOL ARTS INTERN



LA County
**ARTS &
CULTURE**

- **Financial Advantage:** Intern wages are fully covered by the grant, and you receive an administrative stipend.
- **Capacity Building:** Gain dedicated intern support for projects and initiatives.
- **Develop Future Talent:** Provide crucial work-based learning, directly impacting talented LA County youth.
- **Equity & Inclusion:** Contribute directly to fostering diversity within the cultural sector.
- **Program Support:** Access a well-structured, organized program framework and resources.

EQUITY

Giving students what
they need to be successful.
Access and Opportunity.

EXPOSURE

The earlier the exposure, the
more likely they are to pursue a
career in the Arts.

SUPPORT

For many, if not all, this is their
first job/internship.

INTERN

CONNECTION

To the art and culture of their city.
To their peers.
To the work.

RESOURCE

Inspiring students to consider
Arts as both a resource *and* a
career. BAI shows them what is
possible.

LA County BAI School Year Program:

LA County BAI School Year Program:

- Duration: September through May or June
- Paid (living wage)
- Smaller % of cohort
- Timelines vary to accommodate school schedules
- Hours: 5-10 hours per week at internship sites
- Focus: Ongoing work-based arts learning, college application support, and mentorship

Bloomberg Arts Internship program vs. the Los Angeles County Arts Internship Program

	Arts Internship Program (AIP)	Bloomberg Arts Internship (BAI)
Target Audience	Undergraduate College Students	Rising Public High School Seniors
Internship Duration	400 Hours (flexible; 10-27 weeks)	120 Hours (8-week summer program)
Hourly Pay	\$17.87/hour (current minimum wage)	\$27.81/hour (current living wage)
Visual Arts (Galleries & Museums)	Excluded (AIP is designed as a companion to the Getty Marrow program)	Included
Administrative Stipend	Conditional: \$750 (for organizations with budgets under \$500k)	Flat Rate: \$2,000 (all participating host sites with 2 interns)
Program Focus	Professional networking and skill refinement	Early workforce readiness and college preparation

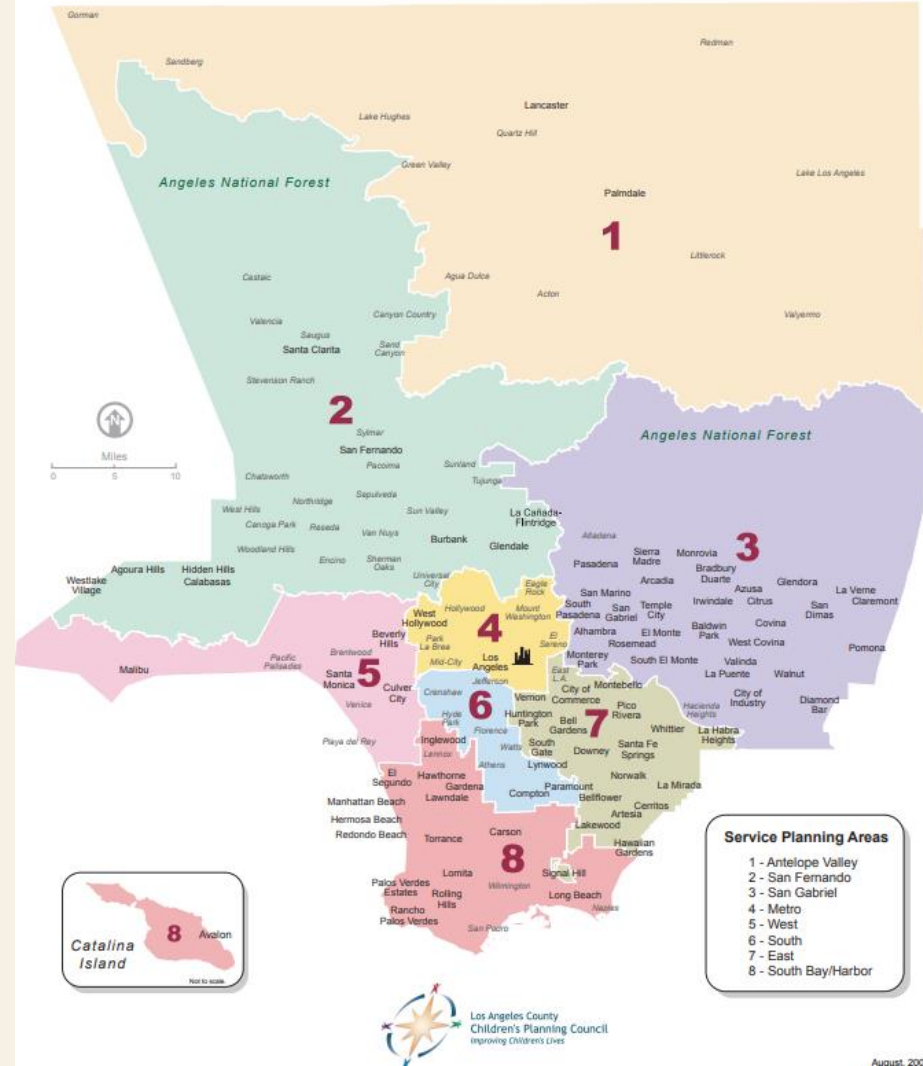
Organizational Eligibility

Eligible Organizations:

- Nonprofit Arts Organizations
- Nonprofit Cultural Organizations
- Fiscally Sponsored Organizations
- Local Arts Agencies and Municipal Performing Arts Organizations
- Colleges or Universities

Eligible Organizations:

- Service Area 1: Antelope Valley
- Service Area 2: San Fernando Valley
- Service Area 4: Metro LA
- Service Area 6: South LA
- Service Area 7: East LA



Organizational Responsibilities

BAI: Summer

- Host 2 rising public high school student interns
- 3 days per week, in person
- 8 weeks from June to August
- Arts-based intern project
- Dedicated space where interns can work on project
- Staff member who will serve as intern supervisor to guide and coach the interns
- Recruiting, interviewing, hiring, and training interns

No remote work is permitted.

Worksite Requirements: Supervisors

- Must complete a Live Scan background check
- One supervisor is assigned to both interns. A secondary supervisor is OK.
- Complete an evaluation the end of the internship
- Ensure that interns complete their:
 - 1) Intern/Organization Agreement form
 - 2) Mandatory pre- and post-survey
- Supervisor Orientation (Spring 2026)



Work Permits for Minors

CA labor laws permit employers to employ 16 and 17-year-olds for the following:

- Up to (8) hours on non-school days or preceding non-school days [EC 49112; 49116; LC 1391]
- Up to 48 hours per week [LC 1391]
- Between 5:00 am and 10:00 pm
(on evenings preceding non-school days, they may work until 12:30 am) [LC 1391]
- Interns must secure a valid [Permit to Employ and Work](#). The Permit to Employ and Work are issued on the same form. Interns can obtain the Permit from an authorized person at their high school.

Note: It will be the worksite's responsibility to ensure both interns have their work permits prior to starting work.

Outreach, Recruitment & Hiring

- Host sites are responsible for outreach about intern positions, interviewing, and hiring. The students will apply directly to your organization.
- The Department of Arts and Culture will support with outreach.
- Interns should live in the same SPA.

The Los Angeles County Department of Arts and Culture is committed to cultural equity and inclusion; all participating organizations are strongly encouraged to recruit and select students of diverse backgrounds, including students with disabilities.

Grant Amounts

Grant Amounts

- Each worksite organization will be awarded a grant of \$8,676.72 (\$4,338.36 per summer intern), which covers both interns' hourly wages for 120 hours, plus 30% of hourly wages for payroll taxes.
- Interns are paid a living wage, currently \$27.81 per/hour
- Each worksite organization will also be awarded an additional \$2,000 to cover administrative costs (such as Live Scans for intern supervisors, insurance, etc.)

Timeline

October 8, 2025	Applications open
October 22, 2025, 1:00-2:30 PM	Application Workshop #1
November 5, 2025, 1:00-2:30 PM	Application Workshop #2
November 19, 2025 at 11:59 PM	Application Deadline
November 20, 2025-January 9, 2026	Application Review
January 23, 2026	Deadline to inform applicants of grant decisions via email
January 26 - February 13, 2026	Site visits take place
March 30, 2026	Signed internship grant agreements and invoices due
April 8, 2026	Positions are posted publicly at lacountyarts.org and on the internship host's website/social channels
May 2026	Mandatory Supervisor Orientation
May 22, 2026	Recommended hiring deadline for all interns
June 15-August 7, 2026	8-week summer internship period
July 15, 2026	2026 Host Sites invited to apply to BAI: School Year
August 14, 2026	BAI: School Year host sites selected
August, 2026 (Date TBD)	Internship culmination celebration event
September 8, 2026 (TBC)	BAI: School Year begins

Intern Projects

Intern Worksite Project(s): High-Impact (120 Hours)

- ❑ Growth & Learning: Projects are non-administrative and tailored to intern interests, applying professional skills to a contained, real organizational need.
- ❑ Freedom of Ideas: The intern can use their own creativity in the delivery/presentation of project results (e.g., video, visual report).
- ❑ Professional Reflection: Interns and supervisors to explore self-care and well-being in a professional context.
- ❑ Constraint Management: Projects use clear, finite deliverables to maximize learning within the 120-hour constraint.

Reflect:

Who opened a door for you or gave you your first opportunity?

How did this inspire your journey to now?

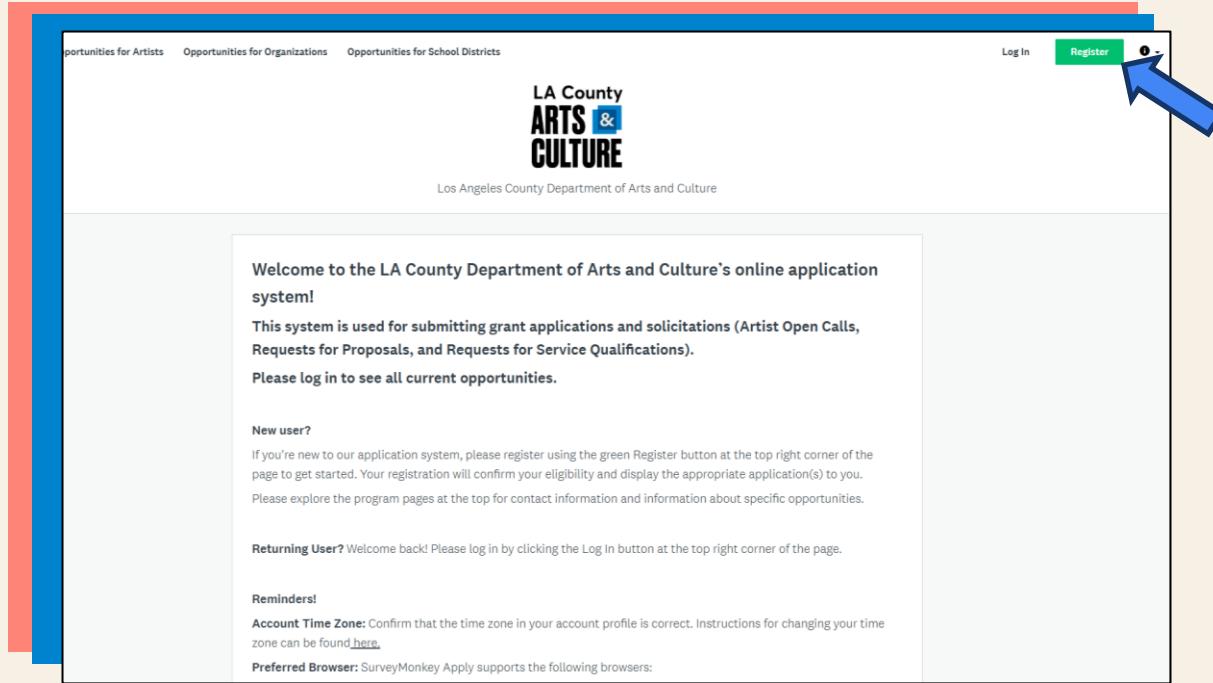
Crafting Your Application

BAI Application Sections

- 2026 BAI Eligibility Requirements
- 501(c)(3) Verification
- 2026 BAI Host Site Application: Internship Position – Project and Supervisor Information (This is where you should spend most of your time in the application)
- Supplemental Materials (if needed)
- Levine Act Compliance (Contribution and Agent Declaration form)
- Application Finalization & Attestation

Survey Monkey Apply

Survey Monkey Apply: New Registration



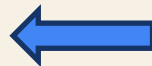
Our site can be accessed at:
<https://apply-lacdac.smapply.io/>

To create a new account, click the green “register” button in the upper right

When creating a new account:

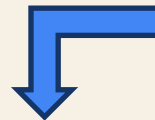
- One account per organization
- Login information should be shared with relevant staff
- When asked “what type of applicant are you?” select organization

Survey Monkey Apply: New Registration



Step 1: Create account information

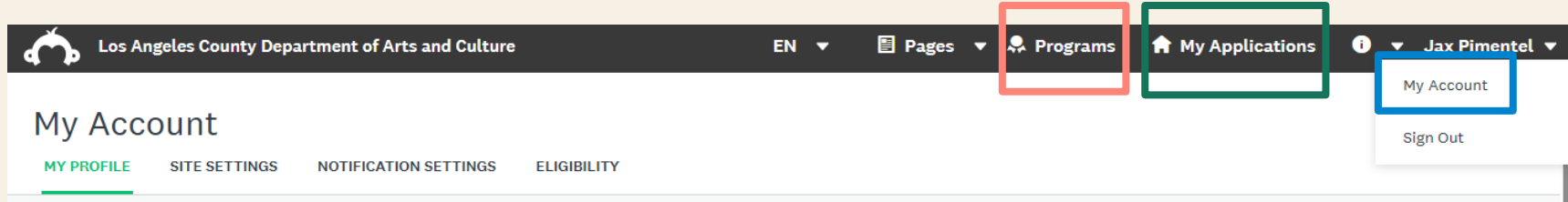
The screenshot shows the SurveyMonkey Apply registration page. At the top is the SurveyMonkey Apply logo. Below it, the text reads "Register for an applicant account" and "Already have a SurveyMonkey Apply account? [Log in](#)". A green line separates the header from the "Register as an individual" section. Under this section, there are "Instructions" stating that users with Fluid Review accounts should log in instead of creating a new one. The form includes input fields for "First Name", "Last Name", and "Email". Below these is a "Create a password" section with a password input field and a toggle for visibility. At the bottom, a note states that by registering, the user agrees to the [terms of service](#) and [privacy policy](#).



Step 2: Verify email and finish registration

The screenshot shows the email verification screen. At the top is the SurveyMonkey Apply logo. The main heading is "Please check your email". Below this, the text says "We've emailed you with instructions on how to complete your registration request. Please check your email and use the link included to finish registering." At the bottom, it says "If you do not receive the email, please check your spam filters or reach out to your email provider for assistance."

Survey Monkey Apply: Navigating Menus



My Account:

- Profile Picture
- Personal Info
- Site/Notification Settings
- Time zone and preferred language
- Eligibility Profile
 - Should be updated if organization moves or contact info changes!

Programs:

- Home page to view available grants
- Go here to open new applications

My Applications:

- Home page for all your open applications
- Past applications will be available until archived
- All open BAI applications can be reviewed and accessed here

Survey Monkey Apply:

2026 LA County Bloomberg Arts Internship
(BAI) Program Grant Application

APPLY

Opens
Oct 8 2025 04:00 PM (GMT)

Deadline
Nov 20 2025 07:59 AM (GMT)

**Application Deadline Date:
Nov 19 2025 11:59 (PST)**

Tips for success:

- Create a profile for your organization, not individual staff
- Keep log-in information in an accessible place for all necessary staff
- Draft application responses in a word document and then paste them into the application later
- Submit application 3 – 5 days in advance of the deadline to allow time to resolve any technical issues

Review Process

Review Process

Successful applications must demonstrate:

- Internship job description demonstrates a meaningful, hands-on experience with a project rooted in arts and cultural programming
- Applicant demonstrates the capacity for successful mentoring of and supervisory responsibilities for a high school intern

Important, balanced considerations for final worksite selections:

- Communities served
- Geographic location of internship
- Programmatic Discipline
- Programming/Events
- Intern Project Description
- Experience working with, managing, creating programs serving high school students

Final Reminders

Important Dates:

App Deadline:

- November 19, 2025

Notification:

- No later than January 23, 2026

Contracts & Invoices:

- Due by March 30, 2026

Positions posted online:

- April 8, 2026

Questions?

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Q&A