



# AGENDA & NOTICE

LOS ANGELES CITY/COUNTY  
NATIVE AMERICAN INDIAN COMMISSION  
REGULAR MEETING  
**TUESDAY, MAY 20, 2025, 6:30 PM**

**Meeting Location:** Autry Museum of the American West -  
Classroom  
Griffith Park, 4700 Western Heritage Way  
Los Angeles, CA 90027

**To Provide Public Comment:** You may submit written public comment via email to [contact@lanaic.lacounty.gov](mailto:contact@lanaic.lacounty.gov). Please note "LANAIC Public Comment" in subject line. Please submit your public comment or documentation as soon as possible but no later than 5 p.m. the night before the scheduled meeting. Public comment received after this time will be added to the next regular Commission meeting.

SHAWN IMITATES DOG, Chairperson  
*Lakota*

MARK VILLASEÑOR, Vice Chairperson  
*Fernandeño Tataviam*

BRYCE LEWIS-SMITH, Secretary  
*Citizen Potawatomi Nation*

DENISE ESCOTO, Treasurer  
*Northern Cheyenne*

CAROLINE BHALLA, Commissioner  
*Menominee Tribe of Wisconsin*

CHRISIE CASTRO, Commissioner  
*Navajo*

ANDREA N. GARCIA, M.D., Commissioner  
*Mandan, Hidatsa, Arikara*

VIVIAN GARCIA, Commissioner  
*Cherokee*

DAWN JACKSON, Commissioner  
*Saginaw Chippewa*

MONA MORALES RECALDE, Commissioner  
*Gabrieleno Tongva*

JOHN ONLY A CHIEF, Commissioner  
*Pawnee Nation*

RUDY ORTEGA JR., Commissioner  
*Fernandeño Tataviam*

TED TENORIO, Commissioner  
*Tiguan Nation*

RICH TOYON, Commissioner  
*Acjachemen*

RENE' WILLIAMS, Commissioner  
*Colville Tribes*

ALEXANDRA VALDES  
Executive Director  
*Tlingit/Athabaskan*

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## 1. CALL TO ORDER

## 2. INVOCATION & LAND ACKNOWLEDGMENT

## 3. ROLL CALL

## 4. COMMISSIONER INTRODUCTIONS

## 5. PUBLIC COMMENT

## 6. ACTION ITEMS

- 6.1. Adopt Absentee Excuses
- 6.2. Adopt the April 15, 2025 Los Angeles City/County Native American Indian Commission (LANAIC) Unapproved Meeting Minutes
- 6.3. Adopt letter to LA City Council President Marqueece Harris-Dawson responding to requests made to the LANAIC via [LA City Council File No. 22-1142](#)

- 6.4 Adopt Letters to the LA County Board of Supervisors and LA City Mayor  
Recommending Policy Solutions to Address American Indian and Alaska Native (AIAN)  
Community Concerns Shared At the February 15, 2025 LANAIC Community Listening  
Session

## **7. PRESENTATION**

- 7.1 *Introduction to LA County Department of Parks & Recreation Tribal Liaison Jenée Ornelas* – Norma E. Garcia (LA County Parks & Recreation Director), Alina Bokde (LA County Parks and Recreation Chief Deputy) and Jenée Ornelas (LA County Parks and Recreation Tribal Liaison)
- 7.2 *Indigenous Tribal Signage Program Project (ITSP) Signs Donated within the LA City Department of Recreation and Parks* - Kimia Fatehi (Fernandeño Tataviam Band of Mission Indians Chief of Staff)

## **8. DISCUSSION ITEMS**

- 8.1 Discuss [AB52 \(Aguiar-Curry\)](#) and possible impacts to non-Federally recognized tribes in LA County
- 8.2 Discuss the LANAIC's role and priorities for Care First and Community Investment (CFCI) funding and requesting a report back from the LANAIC's CFCI Advisory Body Designee Joey Williams
- 8.3 Discuss AIAN Homelessness in LA County
- 8.4 Discuss Impacts of Federal Administration on LA County's AIAN Community
- 8.5 LANAIC Bylaw review and discussion

## **9. CHAIR'S REPORT**

- 9.1 General Updates
- 9.2 LANAIC 50<sup>th</sup> Anniversary Archive Ad Hoc Committee
- 9.3 LA City Parks Needs Assessment Steering Committee Updates

## **10. EXECUTIVE DIRECTOR'S REPORT**

- 10.1 General Updates

## **11. COMMITTEE & AD-HOC COMMITTEE REPORTS**

- 11.1 Executive Committee
- 11.2 Self Governance Board
- 11.3 2025 Native American Heritage Month Ad Hoc Committee
- 11.4 LANAIC 50<sup>th</sup> Anniversary Archive Ad Hoc Committee
- 11.5 LANAIC Bylaws Ad Hoc Committee

## **12. COMMISSIONER GENERAL COMMENTS ON NON-AGENDA ITEMS**

**13. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**14. COMMISSION ADJOURNMENT**

Next Meeting: Tuesday, June 17, 2025 from 6:30 pm to 8:30 pm  
Location: Hall of Administration, Room 372, 500 W. Temple Street, LA, CA 90012

**Meetings are held in English. If interpretation in other languages or accommodations for persons with disabilities are needed, please contact the Commission at 213-738-3241 at least 3 business days before the meeting. The meetings of the Los Angeles City/County Native American Indian Commission are accessible to persons with disabilities.**

**Contact: [www.lanaic.lacounty.gov](http://www.lanaic.lacounty.gov), [contact@lanaic.lacounty.gov](mailto:contact@lanaic.lacounty.gov), or (213) 738-3241**

Approved:

A handwritten signature in blue ink on a yellow sticky note. The signature reads "Shawn Imitates Dog".

Chairperson Shawn Imitates Dog



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION  
UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025**

The April 15, 2025 Los Angeles City/County Native American Indian Commission (LANAIC) meeting was at the County of Los Angeles Hall of Administration, Sybil Brand Room 372, 500 W. Temple Street, Los Angeles, California, 90012.

**Call to Order & Land Acknowledgement**

Chairperson Shawn Imitates Dog called the meeting to order at 6:31 P.M. and read the Los Angeles County Land Acknowledgment.

**Invocation**

Commissioner Ted Tenorio provided an invocation.

**Roll Call**

Present: Chairperson Shawn Imitates Dog  
Vice Chairperson Mark Villasenor  
Secretary Bryce Lewis-Smith  
Chrissie Castro  
Vivian Garcia  
Dawn Jackson  
Rich Toyon (Remote)  
Rene' Williams  
Ted Tenorio

Absent: Treasurer Denise Escoto  
Caroline Bhalla  
Dr. Andrea Garcia  
Mona Morales Recalde  
John Only A Chief  
Rudy Ortega Jr.

Staff: Alexandra Valdes, LANAIC Executive Director  
Heather Rigby, Department of Arts and Culture Chief Deputy  
Megan Moret, Department of Arts and Culture Board Liaison  
Julien Tan, LANAIC Administrative Manager

Quorum was met.

**Commissioner Introductions**

Commissioners provided brief introductions, including their names, appointing office, and tribal affiliation.



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION  
UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025**

**5. Public Comment**

No public comment was provided.

**6. Action Items**

**6.1 Adopt absentee excuses**

*A motion was made by Secretary Bryce Lewis-Smith and seconded by Commissioner Rich Toyon to adopt Treasurer Denise Escoto, Commissioner Caroline Bhalla, Commissioner Dr. Andrea Garcia, Commissioner Mona Morales Recalde, Commissioner John Only A Chief, and Commissioner Rudy Ortega Jr's absentee excuses for the April 15, 2025 meeting. The motion passed.*

*The motion passed.*

<b>YES</b>	Villasenor, Williams, Lewis-Smith, Castro, Garcia, Jackson, Toyon, Williams, Tenorio
<b>NO</b>	
<b>ABSTAIN</b>	
<b>ABSENT</b>	Escoto, Bhalla, Garcia, Morales Recalde, Only A Chief, Ortega Jr.

**6.2 Approve the March 18, 2025 Los Angeles City/County Native American Indian Commission (LANAIC) Unapproved Meeting Minutes**

*A motion was made by Vice Chairperson Mark Villasenor and seconded by Rene' Williams to approve the unapproved March 18, 2025 LANAIC Meeting Minutes as presented.*

*The motion passed.*

<b>YES</b>	Villasenor, Williams, Lewis-Smith, Castro, Garcia, Jackson, Toyon, Williams, Tenorio
<b>NO</b>	
<b>ABSTAIN</b>	Imitates Dog
<b>ABSENT</b>	Escoto, Bhalla, Garcia, Morales Recalde, Only A Chief, Ortega Jr.

**6.3 Adopt a 2025 Native American Heritage Month Theme**

Final theme selected: 7. Firekeepers: Honoring Tribal Firefighters, Indigenous Stewardship, and Future Ancestors



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION  
UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025**

**6.4 Establish an Ad Hoc Subcommittee Consisting of all City-appointed Commission Members to Propose, for Full Commission Approval, a Land Acknowledgment Statement Consistent with the Values and Considerations Identified Through LA Civil Rights’ and the Civic Memory Working Group’s Research, using the County Language as a Starting Point, as Recommended by LA City Council**

Commissioner Chrissie Castro expressed that an ad hoc committee is unnecessary and that the proposed work is not in the Commission’s charge. She confirmed with Alexandra that the County hired a consultant team when they developed a land acknowledgement. There was a discussion regarding the past efforts of LA City Department of Civil Rights (LACHR) to investigate the establishment of an LA City land acknowledgement, past presentations from LACHR to the LANAIC in 2024 and the Commission’s previously adopted position to reject LACHR’s process. Commissioner Castro inquired why the Commission took action to reject LACHR’s process since the LANAIC had previously provided support to the County’s process which was similar. Commissioner Castro volunteered to draft a letter to LA City to express that the Commission cannot develop a land acknowledgement for LA City as well as to provide support for the previous process LACHR underwent to draft a land acknowledgment for LA City.

*A motion was made by Chairperson Shawn Imitates Dog and seconded by Commissioner Rene’ Williams, for Commissioner Chrissie Castro to draft the letter to LA City Council expressing that the Commission cannot develop a land acknowledgement for LA City as well as to provide support for the previous process LACHR underwent to draft a land acknowledgment for LA City.*

*The motion passed.*

<b>YES</b>	Imitates Dog, Villasenor, Williams, Lewis-Smith, Castro, Garcia, Jackson, Toyon, Williams, Tenorio
<b>NO</b>	
<b>ABSTAIN</b>	
<b>ABSENT</b>	Escoto, Bhalla, Garcia, Morales Recalde, Only A Chief, Ortega Jr.

**6.5 Adopt Letters to the LA County Board of Supervisors and LA City Mayor Recommending Policy Solutions to Address American Indian and Alaska Native (AIAN) Community Concerns Shared at the February 15, 2025 LANAIC Community Listening Session.**

Alexandra Valdes provided background on this item and the recently received letters. The Commission will review and send feedback to Alexandra by the close of business on Friday, April 18, 2025. Chairperson Shawn Imitates Dog expressed that the word choices between “Native” and “Indigenous” in the draft letters should be edited to be consistent.



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION  
UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025**

**6.6 Appoint Chair Shawn Imitates Dog to Serve on the LA City Parks Needs Assessment Steering Committee**

Alexandra Valdes provided background on this item. Chairperson Shawn Imitates Dog volunteered to fill the role.

A motion was made by Vice Chairperson Mark Villasenor and seconded by *Commissioner Rene’ Williams, for Chairperson Shawn Imitates Dog’s appointment.*

*The motion passed.*

<b>YES</b>	Imitates Dog, Villasenor, Williams, Lewis-Smith, Castro, Garcia, Jackson, Toyon, Williams, Tenorio
<b>NO</b>	
<b>ABSTAIN</b>	
<b>ABSENT</b>	Escoto, Bhalla, Garcia, Morales Recalde, Only A Chief, Ortega Jr.

**7. Discussion Items**

**7.1 Discuss Drafting a Statement Including the Following, as shared by the AIAN community at the February 15, 2025 LANAIC Community Listening Session: a Cohesive Community Message in Response to the New Federal Administration and What the AIAN Community is Doing**

Alexandra Valdes provided background on the February 15, 2025 listening session. Community in attendance recommended that the Commission write a statement in response to the new federal administration and what the AIAN community is doing. Commissioner Bryce Lewis-Smith commented that besides writing a statement, the Commission can provide more substantial support to the community (e.g., holding space against the new Federal Administration or another prayer circle). Commissioner Chrissie Castro suggested responding to community members who provided feedback with our appreciation, updates on actions the Commission have taken, and addressing some of the concerns submitted by community members to close the loop.

**7.2 Discuss Moving the Content of LANAIC.lacounty.gov to a Page of the Department of Arts and Culture’s Website**

Alexandra Valdes shared the Department of Arts and Culture website and demonstrated how one can access pages related to the commission (e.g., commissioner’s bio, events). Heather Rigby informed the Commission that the Arts and Culture website will be updated eventually, and support will be provided if any updates are to be made. The Commission agreed to the Department building out a LANAIC page on the Department’s website as a stopgap measure until a new LANAIC website can be developed.



## LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025

### **7.3 Discuss AIAN Homelessness in LA County**

Commissioner Rene' Williams invited the Commission to attend the *Natives in LA Summit* on Friday, April 18, 2025, at the Quiet Cannon. Commissioner Williams shared that over 200 people have registered and that they have a great agenda, separate sessions between youths and adults, and allies and funders will come together to share statewide data and announcements on collaborative works on developments. This event is an opportunity to check in with the AIAN community to determine if housing is still a priority in the community.

### **7.4 Discuss Impacts of Federal Administration on LA County's AIAN Community**

Alexandra reported out on the Community Services Block Grant (CSBG) program and informed the Commission that funding is secured through CY 2025, and that future funding is dependent on actions taken by Congress in September. Anticipating possible budget cuts and a possible gutting of CSBG, as noted in Project 2025, Alexandra shared that she has been working with the Department to advocate for Care First Community Investment (CFCI) funding as a plan b to backfill the CSBG contract.

### **Chair's Report**

#### **8.1 General Updates**

Chairperson Shawn Imitates Dog shared that he was invited to attend Mayor Karen Bass' State of the City address on April 21, 2025 and plans on attending.

### **9 Executive Director's Report**

#### **9.1 General Updates**

Alexandra Valdes shared the CSBG Community Action Plan and Community Needs Assessment survey analysis results, which reflected that the most pressing needs amongst the community are housing, utility assistance and, basic needs including nutrition assistance.

### **10 Committee & Ad Hoc Committee Reports**

#### **10.1 Executive Committee**

No report was provided.

#### **10.2 Self Governance Board**

Commissioner Dawn Jackson encouraged all commissioners to attend the CSBG Public Hearing on Saturday, May 17, 2025 from 10:00 to 12:00 at LA City College.



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION  
UNAPPROVED MINUTES OF THE MEETING OF APRIL 15, 2025**

**10.3 2025 Native American Heritage Month Ad-hoc Committee**

Commissioner Bryce Lewis-Smith updated the Commission that he is still seeking funding sources for Native American Heritage Month and hopes to provide more updates at the next meeting. He shared that the ad hoc will request NAHM honoree nominations in July, and the process will be shared later.

**10.4 LANAIC 50<sup>TH</sup> Anniversary Archive Ad Hoc Committee**

No report was provided.

**10.5 LANAIC Bylaws Ad Hoc Committee**

Commissioner Chrissie Castro shared that the next step is to assess the Bylaws and bring the assessment to the body.

**11. Commissioner General Comments on Non-Agenda Items**

No comments were made.

**12. Announcements/Future Agenda Items**

No announcement on future agenda items.

**13. Commission Adjournment**

The next LANAIC meeting will be Tuesday, May 20, 2025, at 6:30 p.m. Chair Imitates Dog shared that he reached out to the Autry Museum of the West to see if they could host the meeting. He will notify the Commission once a location has been secured.

The meeting was adjourned at 8:07 pm.



Item 6.3

## LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION



**Chairperson**  
SHAWN IMITATES-DOG  
*Lakota*

**Vice Chairperson**  
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*Tiguan Nation*

RICH TOYON  
*Acjachemen*

RENE' WILLIAMS  
*Colville Tribes*

May 20, 2025

Council President Marqueece Harris-Dawson  
LA City Hall  
200 N. Spring Street  
Los Angeles, CA 90012

Dear Council President Harris-Dawson

On April 17, 2025 the Los Angeles City/County Native American Indian Commission (LANAIC) discussed [LA City Council File No. 22-1142](#) and the following request:

3. REQUEST the LANAIC to convene an ad hoc subcommittee consisting of all City - appointed Commission members to propose, to the full Commission for approval, a land acknowledgment statement consistent with the values and considerations learned through LA Civil Rights' and the Civic Memory Working Group's research using the County Language as a starting point.

As the Los Angeles City/County Native American Indian Commission, we believe that the process of developing and adopting a land acknowledgment should rightfully be led through formal consultation with local Tribal Nations. As a volunteer advisory body, the Commission is not positioned to undertake this endeavor ourselves.

That said, the Commission supports the efforts of the City's Civil + Human Rights and Equity Department (CHRED) in developing a draft Los Angeles City land acknowledgment for your Council's consideration—one that has included consultation with local Tribes.

Thank you, and we look forward to the City adopting a meaningful land acknowledgment in the near future.

Respectfully,

Shawn Imitates-Dog  
Chairperson  
Los Angeles City/County Native American Indian Commission

ALEXANDRA VALDES  
Executive Director

cc: Mayor Karen Bass  
LA City Council Offices  
LA City Civil + Human Rights and Equity Department



## Item 6.4



# LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION

**Chairperson**  
SHAWN IMITATES-DOG  
*Lakota*

**Vice Chairperson**  
MARK VILLASEÑOR  
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*Acjachemen*

RENE' WILLIAMS  
*Colville Tribes*

ALEXANDRA VALDES  
*Executive Director*

May 20, 2025

Honorable Members of the Los Angeles County Board of Supervisors  
500 W. Temple Street  
Los Angeles, CA 90012

Dear Honorable Supervisors,

On behalf of the Los Angeles City/County Native American Indian Commission (LANAIC), we thank you for receiving and reviewing the community listening session notes we submitted on March 18, 2025. These notes captured urgent concerns from American Indian and Alaska Native (AIAN) community members regarding the impacts of the Eaton and Palisades fires and the broader federal policy landscape.

Today, we write to share formal recommendations, grounded in those community reflections as well as the findings of [A Report on Harms Against Local Tribes \(January 2023\)](#), developed in partnership with five local California Native American Tribes. Our recommendations are rooted in a shared goal to ensure Los Angeles County's policies, practices, and partnerships respect tribal sovereignty, prevent future harms, and support cultural and environmental healing.

### Recommendations

#### 1. Commit to Formal Government-to-Government Tribal Consultation

Los Angeles County must engage in meaningful, government-to-government consultation with local California Native American Tribes whose ancestral homelands lie within the county. This includes establishing consistent protocols for consultation on all matters that impact Tribal land, water, air, culture, or community—especially related to fire recovery, redevelopment, and environmental planning. Consultation should not be treated as a checkbox, but rather as a living relationship based on respect and mutual accountability.

#### 2. Include California Native American Tribes in Redevelopment Planning and Land Return Discussions

The County should directly include tribes in redevelopment and land use planning efforts—particularly in fire-affected areas like Altadena and the Pacific Palisades—and support efforts to return land to California Native American Tribes. As documented in A Report on Harms, the initial harm of land seizure continues to fuel systemic inequities and cultural disconnection. We echo the call for the County to develop policies for land return and adopt a “First Right of Refusal” for local California Native American Tribes when County-owned land is transferred, sold, or repurposed.

### 3. Integrate Indigenous Traditional Ecological Knowledge (TEK)

The County must incorporate Indigenous Traditional Ecological Knowledge in environmental decision-making—especially in fire prevention, ecological restoration, and rebuild efforts. Local tribes have stewarded these lands for millennia and have solutions rooted in sustainable, culturally informed practices. TEK should inform choices about plants, building materials, and land restoration, and local tribes should be resourced and supported to lead traditional cultural burns and other proactive land stewardship strategies.

### 4. Center Tribal Cultural and Environmental Protections

Rebuilding efforts must avoid repeating harmful patterns of erasure. The County should strengthen safeguards for tribal cultural resources and ensure that assessments for environmental and cultural impacts are reviewed by County staff with appropriate expertise, including a dedicated County archaeologist vetted by local tribes. Tribal knowledge should be compensated, respected, and reflected in project planning and implementation.

### 5. Establish the Tribal Relations Office (TRO)

We strongly recommend that the County prioritize the establishment of a Tribal Relations Office as a central point of contact and coordination for Tribal affairs. The TRO should be staffed by qualified Native professionals and empowered to support ongoing engagement, accountability, and access to resources for California Native American Tribes and Native communities.

The County of Los Angeles sits on historical lands stolen from Tongva, Tataviam, Kizh, Serrano, and Chumash. The County has taken important first steps, including adopting a land acknowledgment. Now is the time to take action that moves us from acknowledgment to accountability.

We remain committed to working in partnership with the County to realize these goals and to ensure that Native voices are central to the decisions that shape the lands we all call home.

Respectfully,

Chairperson Shawn Imitates-Dog  
Los Angeles City/County Native American Indian Commission

cc: Executive Office  
Chief Sustainability Office  
Chief Executive Office  
Office of Emergency Management  
Department of Arts and Culture  
Arts Commission  
Department of Mental Health  
Department of Parks and Recreation  
Department of Public Health  
Department of Public Works  
Department of Regional Planning



## Item 6.4



# LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION

**Chairperson**  
SHAWN IMITATES-DOG  
*Lakota*

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RENE WILLIAMS  
*Colville Tribes*

ALEXANDRA VALDES  
*Executive Director*

May 20, 2025

Mayor Karen Bass  
City of Los Angeles  
200 N. Spring Street  
Los Angeles, CA 90012

Dear Mayor Bass,

On behalf of the Los Angeles City/County Native American Indian Commission (LANAIC), we thank you for your leadership and for receiving the notes we previously submitted summarizing our February 15, 2025 community listening session with American Indian and Alaska Native (AIAN) community members impacted by the Eaton and Palisades fires. In light of those conversations and the findings from [A Report on Harms Against Local Tribes \(January 2023\)](#), we offer the following recommendations tailored to the City of Los Angeles' areas of responsibility.

Our Native American communities continue to experience systemic exclusion, environmental harm, and cultural erasure—both past and present. As the City of Los Angeles continues its rebuilding and resilience work, there is a unique opportunity to strengthen relationships with local Tribes and proactively integrate Native American perspectives and priorities into civic life.

### Recommendations for City Action

#### 1. Formalize Tribal Consultation as Standard City Practice

The City should adopt a formal protocol for consultation with local California Native American Tribes with ancestral ties to the region. This consultation must be meaningful, not symbolic, and occur on matters including planning, public land use, environmental policy, and cultural preservation. Consultation should include compensation for Tribal knowledge and prioritize self-determined participation by Tribes.

#### 2. Partner with California Native American Tribes in Public Land Stewardship and Cultural Access

The City owns significant parcels of land with historic and cultural relevance to local Tribes. We urge the City to proactively partner with California Native American Tribes to identify land appropriate for cultural use and restoration, and to ensure local Tribes are included in conversations about public lands—particularly in fire-affected areas. This includes supporting tribal access to land for ceremonial, ecological, and educational purposes.

### 3. Integrate Indigenous Traditional Ecological Knowledge (TEK)

We urge the City to formally integrate Indigenous Traditional Ecological Knowledge into environmental and sustainability planning. TEK should inform decisions related to vegetation management, traditional cultural burns, urban forest restoration, and climate resiliency efforts. The City's upcoming sustainability and climate policies offer a critical opportunity to embed Indigenous knowledge and leadership.

### 4. Protect Tribal Cultural Resources and Ensure Proper Review Processes

The City must strengthen protections for Tribal cultural sites and ensure that planning and development processes are reviewed by qualified personnel with knowledge of local tribal histories and landscapes. This includes hiring or contracting archaeologists vetted by Tribes and ensuring cultural monitors are included in any city-led development with ground disturbance.

### 5. Advance Truth and Narrative Change in Public Education and Cultural Institutions

City-supported institutions—such as libraries, museums, and arts organizations—should be guided to include accurate and present-tense narratives of local Tribes. We recommend that the City partner with California Native American Tribes to co-create educational materials, signage, and public art projects that reflect contemporary Indigenous presence and contributions to Los Angeles.

### 6. Include Tribes in Emergency Preparedness and Public Safety Planning

The City should work with California Native American Tribes to ensure emergency plans—including evacuation protocols, notification systems, and public safety initiatives—meet the needs of Native communities. Additionally, we recommend improved communication channels between the City and local Tribes in times of crisis, including future wildfire and climate-related events.

The harms faced by California Native American Tribes are not confined to history—they are ongoing. The fires and subsequent rebuilding process offer a powerful opportunity to repair broken trust and chart a new path grounded in justice, cultural respect, and shared stewardship.

We welcome the opportunity to meet with your office and the relevant City departments to further discuss these recommendations and to support a shared path forward rooted in truth, healing, and partnership.

Respectfully,

Shawn Imitates-Dog  
Chairperson  
Los Angeles City/County Native American Indian Commission

cc: Los Angeles City Council District Offices  
Chief Equity Officer, City of Los Angeles  
Department of City Planning  
Department of Cultural Affairs  
Department of Recreation and Parks  
Office of Sustainability  
Emergency Management Department  
Human Relations Commission

DRAFT

## Item 8.5

### Los Angeles City/County Native American Indian Commission 2019 Bylaws

(Adopted July 23, 2019)  
(Revised April 18, 2023)

#### Section I: Name

- A. The Commission shall be known as the Los Angeles City/County Native American Indian Commission (LANAIC). As used in these bylaws, the word "Commission" refers to the LANAIC. For the purposes of the LANAIC, American Indians/Alaska Natives (AIAN) is inclusive of AIAN of the United States, who are residents of the Los Angeles City and County, and is inclusive of federally-recognized and state-recognized Tribes.

#### Section II: Legal Authority

- A. The Commission is authorized by Article CXIII as added to Ordinance No. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21010, 1942) entitled "Administrative Code of the County of Los Angeles." The Commission shall prepare and adopt by a majority vote rules and regulations for the internal governance and operations of its business and designate the time and place of holding its meetings, provided that such rules and regulations are not inconsistent with any other County Ordinance or Statute.

#### Section III: Purpose

- A. The primary purpose of the Commission is to improve the health and well-being of the Los Angeles AIAN community. It accomplishes its purpose through many strategies, including but not limited to increasing the acquisition of funding resources available to the AIAN community, advocating for policy that will improve the health and well-being of AIANs, and gathering and disseminating information about AIANs in Los Angeles County. In performing these functions, the Commission will represent the interests and concerns of AIAN of all tribal and cultural backgrounds, religious convictions, gender identities, and social circumstances.

#### Section IV: Membership Composition

- A. The Commission shall consist of fifteen (15) members, five (5) to be appointed by the Board of Supervisors, five (5) by the City of Los Angeles, and five (5) selected by the Los Angeles Indian community pursuant to elections conducted by the Commission.
- B. Each person who is a member of the Commission shall serve at the pleasure of his or her appointing authority for the remainder of their term.
- C. Each Commission member shall continue to serve following expiration of their term until their successor is appointed or elected.

#### Section V: Member Qualifications

- A. In appointing members to the Commission, the appointing agencies shall, insofar as possible, appoint individuals based on the following criteria:
  1. Members should be reflective of the diversity of **AIANs** in the city and county, and

- consideration should be given to various tribal backgrounds, age groups, gender identities, lifestyles, and federally recognized and state recognized tribes;
2. Members should have demonstrated capabilities of effective leadership within a specific area of community activity;
  3. Members should have demonstrated knowledge or ability in an area which has a significant bearing upon the purpose and duties of the LANAIC.

#### **Section VI: Terms and Vacancies**

- A. Each member of the Commission shall serve at the pleasure of their appointing authority.
- B. A member's position on the Commission shall become vacant upon his or her death, resignation, or removal by their appointing authority.
- C. Upon a vacancy occurring in the Commission, a successor shall be appointed in the same manner as was their predecessor. When a vacancy occurs for any reason, the person filling such vacancy shall hold office for the unexpired term of their predecessor.
- D. Should the appointing authority not appoint a successor at the end of the Commissioner's term, the Commissioner will continue to serve in their position until a replacement is named.
- E. Sections 5.12.050, 5.12.060 and 5.12.090 of this code, and their successors, shall not apply to the commission.

#### **Section VII: Conduct of Elections**

The entire Commission shall prescribe procedures for the election of the five representatives from the AIAN Community. All electors and candidates must meet the below criteria:

- A. Criteria
  1. Must be a resident of Los Angeles County.
  2. Must be eighteen (18) years of age or older.
  3. Must be American Indian/Alaska Native meeting one of the following definitions:
    - a. Enrolled member of a federally or state recognized tribe, now under Federal or State jurisdiction.**OR:**
    - b. North American Indian from the United States or Alaskan Native community with a Certificate Degree of Indian Blood (CDIB) with supporting genealogical documentation.**OR:**
    - c. North American Indian from a United States or Alaskan Native community with genealogical documentation.
- B. No candidate may be an employee or affiliate of a current grant recipient.
- C. Nominations and Election
  1. Each candidate must have the nominating petition signed by ten (10) eligible voters. Eligible voters are persons who are; 1) enrolled member of any state or federally recognized Indian tribe or Alaska Native village, or, North American Indian with a Certificate Degree of Indian Blood (CDIB) with provided genealogical support, or, member of an Indian community with genealogical documentation; 2) resident of the County of Los Angeles; 3) eighteen years of age or older.

2. All petitioners must be in legible handwriting. Printed signatures or signatures of petitioners residing out of the county of Los Angeles are not valid.
3. Nominees cannot list themselves as a petitioner.
4. Each nominee must turn in the completed **Declaration of Candidacy** on or before **a date determined by the Elections Committee**. Any petitions submitted after this deadline will be ruled invalid.
5. Nominees must provide proof that they meet the eligibility requirements. Proof includes a copy of tribal enrollment, or Indian CDIB with genealogical documentation, or tribal affiliation through genealogical record; and a photo ID with your current address within Los Angeles County.
6. The Elections Committee, appointed by the Commission, will provide the official ballots, conduct the election, verify election results, and verify voter and candidate eligibility.
7. There may be no electioneering within 100 feet of a polling site.
8. The Elections Committee will verify the election results. The Commission will notify candidates and provide the media with official election results.
9. Observers. Each Candidate for Commissioner may appoint one (1) observer for the counting of ballots. The name shall be submitted to the Elections Committee no later than five (5) days prior to the election date. No Candidate for any office shall be an observer.
10. Candidates will not be reimbursed for any costs incurred during the election process.
11. The State of California has ruled that county and state election codes do not apply to Commission elections.
12. Candidate's names will be placed on the ballot with excerpts from the community involvement and statement as to why they want to serve as a Commissioner.
13. A plurality of one (1) vote constitutes a winner. A tie will be broken by lot with both parties in attendance in the Commission office and witnessed by the Elections Committee.
14. NO QUESTION WHEN NO CONTEST. If only five (5) Candidates file for candidacy for election as Commissioners, no question shall be placed on the ballot for that candidacy. The act of filing for Commissioner shall be counted as an affirmative vote for such Candidate's selection, therefore the Candidates shall be elected by a one-vote margin.

#### **Section VIII: Duties of the Commission**

- A. It shall be the duty of the Commissioners to employ, supervise and terminate the Executive Director and other employees in accordance with the policies and procedures of the Los Angeles County Government and Civil Service Code.
- B. No action shall be taken by any Commission member on behalf of or in the name of the Commission unless specifically authorized by the Commission.

## **Section IX: Duties of Commissioners**

- A. It shall be the duty of Commissioners to:
1. Attend monthly Commission meetings.
  2. Participate actively in committees to fulfill the purpose and duties of the commission.
  3. Listen to the concerns of the community.
  4. Identify opportunities to advance the purpose and duties of the commission.
  5. Serve as a connector between government agencies and the AIAN community.
  6. Promote development of community programs that meet community needs.
  7. Mobilize AIAN peoples and allies to advance the health and well-being of the community.
  8. Understand and promote policy that positively impacts the **AIAN** community.
  9. Attend community forums and/or other events hosted or co-hosted by the Commission.
- B. Mayoral Appointees

The duties of the Mayoral Appointees are to develop and sustain relations and contacts with the Mayor's office, city councilmembers and city government officers and agencies in order to promote collaboration and fundraising goals of the Commission. All planned meetings with the Mayor's office or city officials will be coordinated with the Executive Committee. The chairperson will appoint the Mayor's Committee Chair.

- C. Board of Supervisor Appointees

The duties of the Board of Supervisor Appointees are to develop and sustain relations and contacts with the County Board of Supervisor's office and County government officers and agencies in order to promote collaboration and fundraising goals of the Commission. All planned meetings with County Supervisors and officials will be coordinated with the Executive Committee. The chairperson will appoint the County Committee Chair.

## **Section X: Officers**

- A. The Commission's officers will consist of a Chairperson, Vice-Chairperson, Secretary and Treasurer, and such other officers as the Commission deems necessary. Nominations and election will be at the regular meeting in January, with installation taking place immediately after the election results are announced. Election shall be by secret ballot. Term of office is two years, with no more than two consecutive terms in the same office.

## **Section XI: Duties of Officers**

- A. Chairperson
1. The Chairperson shall have general supervision of the business, and shall preside at all meetings of the Commission. The Chairperson shall appoint all committees and committee chairs, and shall be ex-officio member of all committees.

2. The Chairperson shall authenticate by their signature, when necessary, all the acts, orders, and proceedings of the Commission.
3. The Commission has the authority to hold an election for a new Chairperson prior to the completion of their term, which can only be executed with a  $\frac{3}{4}$  majority vote of the Commission.

B. Vice-Chairperson

1. The Vice-Chairperson shall perform the duties of the Chairperson in their absence. They shall attend all meetings of the Commission and perform all other duties which may be assigned to them.

C. Secretary

1. The Secretary shall work with the Executive Director to record the minutes, and maintain records of acts, and reports of the Commission and Executive Committee meetings.
2. The Secretary shall be responsible for notification of action for nonattendance.
3. In the absence of the Chair and Vice-Chair, the Secretary shall exercise the power and perform the duties of the Chair.

D. Treasurer

1. The Treasurer will work with the Executive Director to create and monitor the Commission's budget, as well as program and events budgets.
2. The Treasurer will work with the Executive Director to set internal fiscal policies and procedures to promote the fiscal health of the Commission.

**Section XII: Executive Director**

- A. The Executive Director of the Commission shall serve as head of the Commission staff. Subject to the supervision of the Chairperson and pursuant to appropriate Civil Service provisions of the Los Angeles
- B. County Charter, the Executive Director of the Commission is responsible, as the administrative head of the Commission staff, for implementing and executing the policy and programs of the Commission.
- C. The Commission has the authority to request appropriate staffing infrastructure in order to fulfill its duties as required by law.

**Section XIII: Duties and Functions**

- A. The Commission interprets Ordinance 11409 § 3.42.110 to mean that the duties and functions of the Commission are to:
  1. Promote the health and well-being of AIAN in Los Angeles.
  2. To advocate for the development of funding resources and programs to serve urban AIANs and AIAN organizations;

3. To advocate legislation and policy favorable to urban AIANs;
4. To research, prepare, and disseminate information about AIAN affairs, including but not limited to collaboration with federal, state, and local agencies.
5. To advise and collaborate with non-Indian community organizations and private agencies working for the concerns of AIAN people.
6. To assist and coordinate collaboration among federal, state, county, and city agencies, and with AIAN agencies and organizations.
7. To foster pride among AIANs, and raise visibility of AIAN culture among Los Angeles City and County residents.
8. To educate the public about the accurate history and contemporary issues of Tribes in Los Angeles and California, and center Los Angeles Tribes and Tribal Members.
9. To engage and understand by means of conferences and public hearings conditions which affect the health and well-being of AIANs.
10. To develop recommendations to the Board of Supervisors, Mayor and City Council that address the health and well-being of AIANs in Los Angeles.
11. To advise the Board of Supervisors, the Mayor, the City Council, and the departments and agencies of these respective governments, and/or other organizations and institutions on matters involving the health and well-being of AIANs in Los Angeles.

### **Section XIII: Committees**

#### **A. Executive Committee**

There shall be an Executive Committee consisting of four Commissioners: the Chairperson, the Vice-Chairperson, the Secretary, and the Treasurer. The duties of the Executive Committee shall be as follows:

1. The Executive Committee shall take action when necessary in behalf of the Commission between regular meetings of the Commission. A summary of any action taken by the Executive Committee shall be reported at the next regular meeting of the Commission. The Executive Committee shall have authority to act for the Commission between its business meetings. It may not take any action that conflicts with resolutions or acts of the Commission or these by-laws. It shall have general supervision of the affairs of the Commission and may prepare recommendations for its review and action.
2. The Executive Committee shall provide direction to the Executive Director in the conduct of the affairs of the Commission when required
3. The Executive Committee shall determine its own dates, times and places for meeting. Meetings of the Executive Committee may be called by the Chair; upon written request of three (3) of its members; or the Executive Assistant as needed.

#### **B. Standing Committees**

The Commission may establish standing committees as necessary for carrying out its business. The standing committees, other than the Executive Committee, are as follows and include but are not limited to the following responsibilities.

C. Nominations and Elections Committee

This committee will oversee the preparations for elections, conduct elections, monitor elections, create guide lines for determining eligibility of electors and candidates, and will rule on petitions of verification of Indian identity. The committee will submit its guidelines for determining Indian identity to the Commission for approval. The committee will accept nominations, and make and monitor rules and procedures for nominations. The Chairperson shall appoint the chair and members of the Nominations and Elections Committee. The members nominated by the Chairperson shall be ratified by the Commission. Members shall serve until expiration of their term of office.

D. Ad Hoc Committees

The Commission may establish ad hoc committees at its discretion, and define their area of operation and concern. Such committees may be composed of persons not holding membership on the Commission, except that the chairperson of each committee shall be a Commission member and there must be a majority of Commission members on the committee, unless approved in writing by the Executive Committee.

**Section XV: Annual Report**

- A. The Commission will render a report to the Board of Supervisors, the Mayor, the City Council, and American Indian Community at least once each fiscal year a report of its activities.

**Section XVI: Meetings**

- A. The Commission should hold regular monthly meetings on the third Tuesday of each month at such place and time as determined by the Commission, except that the Commission may change the date of the meeting at its discretion as long as at least one regular meeting is held each month. Meetings shall be scheduled at a time suitable to accommodate a regular work schedule in private industry (Monday-Friday) and regular work hours (8:00 AM to 5:00 PM), so as not to be in conflict with Commission meetings.
- B. It shall be the duty of all Commission members to attend all meetings of the Commission.
- C. If a member of the Commission shall fail to attend two (2) regular meetings, without good cause and timely notification to the Chairperson or their designee within a 12 month period, such member shall be given notice that two (2) regular meetings have been missed.
- D. If a member of the Commission shall fail to attend any three (3) regular meetings without good cause and timely notification to the Chairperson or their designee during a 12 month period, such absences shall be reported to the appointing authority by the Executive Committee, and request the appointing authority to intervene and/or replace said member, or in the case of community elected members, the Chairperson may name a replacement. The successor may be appointed by the same authority as was their predecessor to fill the balance of the term.
- E. Meetings of the Commission shall be governed by the provisions of Chapter 9 of the California Government Code, also known as the Ralph M. Brown Act, commencing at Sec. 54950 of Part I. Division 2. Title 5. All meetings of the Commission shall be open and public, and all persons shall be permitted to attend any meeting and receive notice of such meetings as provided in the Act.
- F. The Commission shall provide by resolution for the agenda, date, time and place of each regular meeting. Adequate notice in English of each regular Commission meeting shall be given to the public at least 72 business hours in advance of the meeting.

- G. Persons who are not members of the Commission may attend Commission and Commission committee meetings and will be offered a reasonable opportunity to be heard whether or not on the agenda.
- H. Special meetings may be called by the Chair or upon the request of two-thirds of current Commissioners to the Chair. In addition, the Executive Assistant may call a special meeting when necessary.
- I. Whenever possible, written notice together with the agenda for that meeting shall be provided to each Commission member so as to be received 72 business hours in advance. No other business than that on the agenda may be conducted at a special meeting.
- J. Written minutes shall be kept for each meeting of the Commission and its committees.
- K. A copy of all minutes shall be forwarded to all Commission members at least 72 business hours prior to the next regular meeting. The minutes shall be available for inspection. Translation shall be made available upon request.

**Section XVII: Quorum**

- A. Fifty percent plus one (50 % +1) of the non-vacant seats on the Commission shall constitute a quorum for the transaction of business. An official Commission meeting may not take place until this quorum is met. The approval of a majority of those present is required to pass any resolution or transact any business. If at any time the quorum is not met, official actions of the Commission cannot be made. These provisions apply to any committee or other group appointed by the Commission to assist in the conduct of its business.

**Section XVIII: Proxy**

- A. There shall be no proxy voting.

**Section XIX: Amendments**

- A. These rules may be amended by a two-thirds (2/3) vote of the sitting Commission members. Notice of intention to amend the rules and copies of the proposed amendment must be provided to Commissioners 72 hours in advance of a Commission meeting, pursuant to meeting notice requirements. The Commission will review and discuss the proposed amendments during a monthly meeting. The vote on the amended changes cannot take place during the meeting where initial review and discussion takes place; the vote must take place at a subsequent meeting.

**Section XX: Meeting Format and Decision-Making**

- A. Meetings will be conducted in a culturally appropriate manner, using any methods the Chairperson deems effective to accomplish the work of the Commission. The Commission's voting procedures shall be conducted by Robert's Rules of Order.

**Section XXI: Code of Conduct**

- A. Commissioners will exercise mutual respect and professionalism during commission and committee meetings, in the exercise of all County and City business, and at all times while publicly representing the Commission. This includes maintaining a respectful approach to debate and disagreement, interactions with Commission staff, City and County contractors and community as

well as seeking to proactively resolve conflicts through the exercise of open and respectful feedback;

- B. Commissioners will respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved with the Commission including Commission staff;
- C. It will be the responsibility of the Chair and/or other members of the Executive committee to intervene if they observe anything during a Commission meeting that is in violation of this Code of Conduct. However, any member of the Commission may speak to observed conflicts with this Code of Conduct.
- D. Commissioners should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Commissioners, staff and community members.
- E. Commissioners' conduct shall not be limited to points A through D above but shall also reflect the Codes of Conduct outlined by their respective appointing bodies.

#### **Section XXII: Ethics**

- A. Commissioners shall act with integrity and transparency in all matters.
- B. No member of the Commission shall make any commitment or promises by the Commission, unless first approved by the Commission nor shall any member of the Commission speak or act in the name of the Commission, unless specifically authorized by resolution of the Commission to do so.
- C. Any act on the part of a Commission member which would give the impression of a lack of unanimity of purpose, or of integrity on the part of the Commission or any member thereof shall be considered an unethical act, except as otherwise indicated herein.
- D. No member of the Commission shall divulge confidential information of the Commission to anyone until the minutes of the Commission containing such subject matters are approved.
- E. Commissioners shall comply with all requirements of the Conflict of Interest Laws in California and the County of Los Angeles.

#### **Section XXIII: Calendar**

- A. For budgetary and fiscal practices, the Commission utilizes the County fiscal year calendar, July 1 to June 30. For all other planning purposes, the Commission uses the calendar year.



**Los Angeles City/County Native American Indian Commission  
Bylaws**

(Adopted July 23, 2019)  
(Amended December 19, 2023)

**Section I: Name**

- A. The Commission shall be known as the Los Angeles City/County Native American Indian Commission (LANAIC). As used in these bylaws, the word "Commission" refers to the LANAIC. For the purposes of the LANAIC, American Indians/Alaska Natives (AIAN) is inclusive of AIAN of the United States, who are residents of the Los Angeles City and County, and is inclusive of federally-recognized and state-recognized Tribes.

**Section II: Legal Authority**

- A. The Commission is authorized by Article CXIII as added to Ordinance No. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21010, 1942) entitled "Administrative Code of the County of Los Angeles." The Commission shall prepare and adopt by a majority vote rules and regulations for the internal governance and operations of its business and designate the time and place of holding its meetings, provided that such rules and regulations are not inconsistent with any other County Ordinance or Statute.

**Section III: Purpose**

- A. The primary purpose of the Commission is to improve the health and well-being of the Los Angeles AIAN community. It accomplishes its purpose through many strategies, including but not limited to increasing the acquisition of funding resources available to the AIAN community, advocating for policy that will improve the health and well-being of AIANs, and gathering and disseminating information about AIANs in Los Angeles County. In performing these functions, the Commission will represent the interests and concerns of AIAN of all tribal and cultural backgrounds, religious convictions, gender identities, and social circumstances.

**Section IV: Membership Composition**

- A. The Commission shall consist of fifteen (15) members, five (5) to be appointed by the Board of Supervisors, five (5) by the City of Los Angeles, and five (5) selected by the Los Angeles Indian community pursuant to elections conducted by the Commission.
- B. Each person who is a member of the Commission shall serve at the pleasure of his or her appointing authority for the remainder of their term.
- C. Length of service and vacancies are governed by Los Angeles County Code section 3.42.050, ~~Each Commission member shall continue to serve following expiration of their term until their successor is appointed or elected.~~

**Commented [A1]:** Sections III, IV, V, and VI are duplicative of the LANAIC Ordinance. To avoid duplication and potential divergence from the Ordinance, it is recommended that the Commission focus the bylaws on items that are not covered in the Ordinance and that fall within the scope of authority of the Commission.

**Commented [A2R1]:** Heather's comment: to streamline, support clarity, and prevent inconsistency between Bylaws and Ordinance.

**Commented [A3]:** 3.42.050: "Each position on the commission shall become vacant every four years ... No member of the commission may serve more than two consecutive full periods of service ... The board may, by order, extend this length of service or waive this limit for individuals or the commission as a whole."

**Commented [A4R3]:** County Counsel and Heather comment: to ensure consistency with ordinance.

**Section V: Member Qualifications**

- A. In appointing members to the Commission, the appointing agencies shall, insofar as possible, appoint individuals based on the following criteria:
  - 1. Members should be reflective of the diversity of **AIANs** in the city and county, and consideration should be given to various tribal backgrounds, age groups, gender identities, lifestyles, and federally recognized and state recognized tribes;
  - 2. Members should have demonstrated capabilities of effective leadership within a specific area of community activity;
  - 3. Members should have demonstrated knowledge or ability in an area which has a significant bearing upon the purpose and duties of the LANAIC.

**Section VI: Terms and Vacancies**

- A. Each member of the Commission shall serve at the pleasure of their appointing authority.
- B. A member's position on the Commission shall become vacant upon his or her death, resignation, or removal by their appointing authority.
- C. Upon a vacancy occurring in the Commission, a successor shall be appointed in the same manner as was their predecessor. When a vacancy occurs for any reason, the person filling such vacancy shall hold office for the unexpired term of their predecessor. ~~Should the appointing authority not appoint a successor at the end of the Commissioner's term, the Commissioner will continue to serve in their position until a replacement is named.~~
- ~~D.~~

~~E.D.~~ Sections 5.12.050, 5.12.060 and 5.12.090 of this code, and their successors, shall not apply to the commission.

**Section VII: Conduct of Elections**

The entire Commission shall prescribe procedures for the election of the five representatives from the AIAN Community. All electors and candidates must meet the below criteria:

**Commented [A5]:** How would this work in the case of community-elected Commissioners?

**Commented [A6R5]:** County Counsel and Heather comment: question seeking clarification for how this would work, so additional feedback can be provided.

**Commented [A7]:** How would this work in the case of community-elected Commissioners?

**Commented [A8R7]:** County Counsel and Heather comment: question seeking clarification for how this would work, so additional feedback can be provided.

**Commented [A9]:** County Counsel comment: to ensure consistency with the Ordinance.

A. Criteria

1. Must be a resident of Los Angeles County.
2. Must be eighteen (18) years of age or older.
3. Must be American Indian/Alaska Native meeting one of the following definitions:
  - a. Enrolled member of a federally or state recognized tribe, now under Federal or State jurisdiction.

**OR:**

  - b. North American Indian from the United States or Alaskan Native community with a Certificate Degree of Indian Blood (CDIB) with supporting genealogical documentation.

**OR:**

  - b-c. North American Indian from a United States or Alaskan Native community with genealogical documentation.

B. No candidate may be an employee, officer, or agent or affiliate of a current grant recipient of a grant which the Commission, or a subdivision of the Commission, advises on or shares responsibility for.

C. Nominations and Election

1. Each candidate must have the nominating petition signed by ten (10) eligible voters. Eligible voters are persons who are; 1) enrolled member of any state or federally recognized Indian tribe or Alaska Native village, or, North American Indian with a Certificate Degree of Indian Blood (CDIB) with provided genealogical support, or, member of an Indian community with genealogical documentation; 2) resident of the County of Los Angeles; 3) eighteen years of age or older.
2. All petitioners must be in legible handwriting. Printed signatures or signatures of petitioners residing out of the county of Los Angeles are not valid.
3. Nominees cannot list themselves as a petitioner.
4. Each nominee must turn in the completed **Declaration of Candidacy** on or before a **date determined by the Elections Committee**. Any petitions submitted after this deadline will be ruled invalid.
5. Nominees must provide proof that they meet the eligibility requirements. Proof includes a copy of tribal enrollment, or Indian CDIB with genealogical documentation, or tribal affiliation through genealogical record; and a photo ID with your current address within Los Angeles County.

**Commented [A10]:** There have been complaints received about this process and the ethics/legality of asking people to show documents related to tribal membership or CDIB. How were these criteria determined?

And practically, how is this be implemented? Who is storing this personally identifying information? Who is verifying and making judgments about its accuracy?

This comment also applies to other instances below re: proof of eligibility.

**Commented [A11R10]:** County Counsel and Heather comment: questions posed above address legal, ethical, and operational concerns.

**Commented [A12]:** County Counsel edit: to be more specific regarding ethics.

6. ~~The Elections Committee, appointed by the Commission, will provide the official ballots, conduct the election, verify election results, and verify voter and candidate eligibility.~~
7. There may be no electioneering within 100 feet of a polling site.
8. The Elections Committee will verify the election results. The Commission will notify candidates and provide the media with official election results.
9. Observers. Each Candidate for Commissioner may appoint one (1) observer for the counting of ballots. The name shall be submitted to the Elections Committee no later than five (5) days prior to the election date. No Candidate for any office shall be an observer.
10. Candidates will not be reimbursed for any costs incurred during the election process.
11. The State of California has ruled that county and state election codes do not apply to Commission elections.
12. Candidate's names will be placed on the ballot with excerpts from the community involvement and statement as to why they want to serve as a Commissioner.
13. A plurality of one (1) vote constitutes a winner. A tie will be broken by lot with both parties in attendance in the Commission office and witnessed by the Elections Committee.
14. NO QUESTION WHEN NO CONTEST. If only five (5) Candidates file for candidacy for election as Commissioners, no question shall be placed on the ballot for that candidacy. The act of filing for Commissioner shall be counted as an affirmative vote for such Candidate's selection, therefore the Candidates shall be elected by a one-vote margin.

**Commented [A13]:** Are Commissioners comfortable with holding this role? What kind of liability does this pose? There is no other known example of community-held commissioner elections in the County and there are concerns about capacity, transparency, accountability, and potential liability.

Has there been discussion about other ways to fulfill the participation of community members? Other Commissions do have nominating processes to identify at-large members, for example. We can explore what that could look like.

**Commented [A14R13]:** County Counsel and Heather comment: how the elections are carried out could introduce legal, ethical, and operational/budget concerns. Questions raised here to ensure these are being considered by commissioners so that subsequent analysis and advice can be provided by County Counsel and Department.

**Section VIII: Duties of the Commission**

~~A. It shall be the duty of the Commissioners to employ, supervise and terminate the Executive Director and other employees in accordance with the policies and procedures of the Los Angeles County Government and Civil Service Code.~~

**Commented [A15]:** The Executive Director is an employee of Los Angeles County, and is therefore subject to County personnel policy. The authority to appoint, evaluate, discipline, and take other personnel actions is vested in the Director of the Los Angeles County Department of Arts and Culture.

B-A. No action shall be taken by any Commission member on behalf of or in the name of the Commission unless specifically authorized by the Commission.

Department will pursue an update to the LANAIC Ordinance to clarify the relationship between the LANAIC and the Executive Director/Department.

**Section IX: Duties of Commissioners**

A. It shall be the duty of all Commissioners to:

**Commented [A16R15]:** County Counsel and Heather comment: to make correction regarding County's personnel-related policies.

1. Attend monthly Commission meetings.

**Commented [A17]:** May want to move this under Section IX: Duties of Commissioners, or eliminate--similar language is included below in Section XXII: Ethics.

**Commented [A18R17]:** Heather's comment: a suggestion to streamline.

2. Participate actively in committees to fulfill the purpose and duties of the commission.
3. Listen to the concerns of the community.
4. Identify opportunities to advance the purpose and duties of the commission.
5. Serve as a connector between government agencies and the AIAN community.
6. Promote development of community programs that meet community needs.
7. Mobilize AIAN peoples and allies to advance the health and well-being of the community.
8. Understand and promote policy that positively impacts the AIAN community.
9. Attend community forums and/or other events hosted or co-hosted by the Commission.

**B. Mayoral Appointees**

The duties of the Mayoral Appointees are to develop and sustain relations and contacts with the Mayor's office, city councilmembers and city government officers and agencies in order to promote ~~the goals, -and-priorities, and budget needs collaboration and fundraising goals~~ of the Commission. All planned meetings with the Mayor's office or city officials will be coordinated with the Executive Committee. The chairperson will appoint the Mayor's Committee Chair.

**C. Board of Supervisor Appointees**

The duties of the Board of Supervisor Appointees are to develop and sustain relations and contacts with the County Board of Supervisor's' office and County government officers and agencies in order to promote ~~the goals, -and-priorities, and budget needs collaboration and fundraising goals~~ of the Commission. All planned meetings with County Supervisors and officials will be coordinated with the Executive Committee. The chairperson will appoint the County Committee Chair.

**Section X: Officers**

A. The Commission's officers will consist of a Chairperson, Vice-Chairperson, ~~and Treasurer~~, and such other officers as the Commission deems necessary. Nominations and election will be at the regular meeting in January, with installation taking place immediately after the election results are announced. Election shall be by secret ballot. Term of office is two years, with no more than two consecutive terms in the same office.

**Section XI: Duties of Officers**

**A. Chairperson**

1. The Chairperson shall have general supervision of the business, and shall preside at all meetings of the Commission. The Chairperson shall appoint all committees and

**Commented [A19]:** Department highly recommends to remove fundraising from the duties of Commissioners. The Commission infrastructure is not built to support fundraising, and fundraising activities are highly monitored by both City and County policy/ethics.

**Commented [A20R19]:** Heather comment: based on operational challenges and limitations.

**Commented [A21R19]:** Additional nuance: fundraising denotes securing private funds, which my comment is directed at. However, if you are addressing here the Commission's role in requesting funds from the City and BOS, we could definitely call that out. I added that component in the highlighted language.

**Commented [A22]:** The Commission infrastructure is not built to support fundraising, and fundraising activities are highly monitored by both City and County policy/ethics.

**Commented [A23R22]:** Heather comment: based on operational challenges and limitations.

**Commented [A24R22]:** Additional nuance: fundraising denotes securing private funds, which my comment is directed at. However, if you are addressing here the Commission's role in requesting funds from the City and BOS, we could definitely call that out. I added that component in the highlighted language.

**Commented [A25]:** There is no functional role for a Treasurer. All budget and finance-related duties related to LANAIC programming are the responsibility of the Department's Administrative Deputy and/or his designee.

**Commented [A26R25]:** County Counsel and Heather comment: the LANAIC has no jurisdiction over the finance of programs and operations. These fall under the monitoring of Department Administrative Services Division.

committee chairs, and shall be ex-officio member of all committees. The Chairperson shall authenticate by their signature, when necessary, all the acts, orders, and proceedings of the Commission.

2. The Commission has the authority to hold an election for a new Chairperson prior to the completion of their term, which can only be executed with a  $\frac{3}{4}$  majority vote of the Commission.

B. Vice-Chairperson

1. The Vice-Chairperson shall perform the duties of the Chairperson in their absence. They shall attend all meetings of the Commission and perform all other duties which may be assigned to them.

C. Secretary

1. The Secretary shall work with the Executive Director to record the minutes, and maintain records of acts, and reports of the Commission and Executive Committee meetings.
2. The Secretary shall be responsible for notification of action for nonattendance.
3. In the absence of the Chair and Vice-Chair, the Secretary shall exercise the power and perform the duties of the Chair.

~~D. Treasurer~~

- ~~1. The Treasurer will work with the Executive Director to create and monitor the Commission's budget, as well as program and events budgets.~~
- ~~2. The Treasurer will work with the Executive Director to set internal fiscal policies and procedures to promote the fiscal health of the Commission.~~

**Section XII: Executive Director**

- A. The Executive Director of the Commission shall serve as head of the Commission staff. ~~Subject to the supervision of the Chairperson and pursuant to appropriate Civil Service provisions of the Los Angeles~~

**Commented [A27]:** There is no functional role for a Treasurer. All budget and finance-related duties related to LANAIC programming are the responsibility of the Department's Administrative Deputy and/or his designee.

**Commented [A28R27]:** County Counsel and Heather comment: the LANAIC has no jurisdiction over the finance of programs and operations. These fall under the monitoring of Department Administrative Services Division.

B. ~~County Charter, The~~ Executive Director of the Commission is responsible, as the administrative head of the Commission staff, for implementing and executing the policy and programs of the Commission.

**Commented [A29]:** County Counsel and Heather comment: to clarify relationship and make consistent with County personnel policies.

C. The Commission has the authority to request appropriate staffing infrastructure in order to fulfill its duties as required by [law Ordinance 11409 § 3.42](#).

### Section XIII: Duties and Functions

A. The Commission interprets Ordinance 11409 § 3.42.110 to mean that the duties and functions of the Commission are to:

**Commented [A30]:** There are a lot of duties listed below. It may be helpful to look at this list and discuss what duties and functions are highest priority for the Commission, given that Commissioners are serving as volunteers and have finite time to commit.

**Commented [A31R30]:** Heather's comment: given recent comments from Commissioners (at retreat and elsewhere) that they are volunteers with finite time to contribute, it's proposed to discuss amongst commissioners where their time is most well spent.

1. Promote the health and well-being of AIAN in Los Angeles.
2. To advocate for the development of funding resources and programs to serve urban AIANs and AIAN organizations;
3. ~~To recommend to the CEO and Board of Supervisors to take positions on legislation and State Budgets impactful to urban AIANs; To advocate legislation and policy favorable to urban AIANs;~~
4. To research, prepare, and disseminate information about AIAN affairs, including but not limited to collaboration with federal, state, and local agencies.
5. To advise and collaborate with non-Indian community organizations and private agencies working for the concerns of AIAN people.
6. To assist and coordinate collaboration among federal, state, county, and city agencies, and with AIAN agencies and organizations.
7. To foster pride among AIANs, and raise visibility of AIAN culture among Los Angeles City and County residents.
8. To educate the public about the accurate history and contemporary issues of Tribes in Los Angeles and California, and center Los Angeles Tribes and Tribal Members.
9. To engage and understand by means of conferences and public hearings conditions which affect the health and well-being of AIANs.
10. To develop recommendations to the Board of Supervisors, Mayor and City Council that address the health and well-being of AIANs in Los Angeles.
11. To advise the Board of Supervisors, the Mayor, the City Council, and the departments and agencies of these respective governments, and/or other organizations and institutions on matters involving the health and well-being of AIANs in Los Angeles.

**Commented [A32]:** LA County Commission Manual VI B: "Commissions may not take an official position for the County which has not been approved by the Board. County Commissions and other advisory bodies seeking a position on legislation or State Budget items are required to submit their recommendations to the CEO for review to determine if they are consistent with existing policy prior to taking an advocacy position. Upon completion of the review, the CEO will provide a copy of the review findings to be attached to the document containing the Commission's recommendations transmitted to the Board."

**Commented [A33R32]:** County Counsel and Heather comment: updated to reflect existing and required County process on making recommendations on policy and advocacy.

### Section XIII: Committees

A. Executive Committee

There shall be an Executive Committee consisting of four Commissioners: the Chairperson, the Vice-Chairperson, and the Secretary, and the Treasurer. The duties of the Executive Committee shall be as follows:

1. The Executive Committee shall take action when necessary in behalf of the Commission between regular meetings of the Commission. A summary of any action taken by the Executive Committee shall be reported at the next regular meeting of the Commission. The Executive Committee shall have authority to act for the Commission between its business meetings. It may not take any action that conflicts with resolutions or acts of the Commission or these by-laws. It shall have general supervision of the affairs of the Commission and may prepare recommendations for its review and action.
2. The Executive Committee shall collaborate with and provide direction-feedback to the Executive Director in the conduct of the affairs of the Commission when required
3. The Executive Committee shall collaborate with the Executive Director to determine its own dates, times and places for meeting. Meetings of the Executive Committee may be called by the Chair; upon written request of three (3) of its members; or the Executive Assistant-Director as needed.

**Commented [A34]:** You may want to consider including a spot on the Executive Committee for Immediate Past President to support continuity of leadership/sharing successful practices, etc.

**Commented [A35R34]:** Heather comment: a suggestion based on how the Arts Commission comprises their Exec Committee, which supports continuity of leadership.

**Commented [A36]:** Is the full Commission comfortable with this? Is more specificity needed about the kinds of actions that the Executive Committee can take without full vote of the Commission as a whole?

**Commented [A37R36]:** Heather comment: raising that this is a good point of discussion for the whole Commission to ensure that it is understood by all what authority is being granted to the Executive Committee. Ex: If the Executive Committee takes an action without a vote by the Commission, Commissioners would not be able to indicate abstention or objection via vote in the minutes, and the action would be attributed to the body as a whole.

**Commented [A38]:** The Executive Committee/Commission and the Executive Director work together. One does not direct the other.

**Commented [A39R38]:** County Counsel and Heather comment: to clarify the relationship as non-reporting in alignment with County personnel policy.

**Commented [A40]:** Heather comment: to support coordination with Commission staff via the Executive Director who can provide feedback and guidance for the smooth functioning of meeting and support Brown Act compliance.

B. Standing Committees

The Commission may establish standing committees as necessary for carrying out its business. The standing committees, other than the Executive Committee, are as follows and include but are not limited to the following responsibilities.

C. Nominations and Elections Committee

This committee will oversee the preparations for elections, conduct elections, monitor elections, create guide-lines for determining eligibility of electors and candidates, and will rule on petitions of verification of Indian identity. The committee will submit its guidelines for determining Indian identity to the Commission for approval. The committee will accept nominations, and make and monitor rules and procedures for nominations. The Chairperson shall appoint the chair and members of the Nominations and Elections Committee. The members nominated by the Chairperson shall be ratified by the Commission. Members shall serve until expiration of their term of office.

**Commented [A41]:** See comments above regarding Conduct of Elections.

**Commented [A42R41]:** County Counsel and Heather comment: per other comments above re: elections.

D. Ad Hoc Committees

The Commission may establish ad hoc committees at its discretion, and define their area of operation and concern. Such committees may be composed of persons not holding membership on the Commission, except that the chairperson of each committee shall be a Commission member and there must be a majority of Commission members on the

committee, unless approved in writing by the Executive Committee.

**Section XV: Annual Report**

- A. The Commission will render a report to the Board of Supervisors, the Mayor, the City Council, and American Indian Community at least once each fiscal year a report of its activities.

**Section XVI: Meetings**

- A. The Commission should hold regular monthly meetings 11 times per year on the third Tuesday of the month at such place and time as determined by the Commission, except that the Commission may change the date of the meeting at its discretion as long as 11 regular meetings are held annually. In addition, if a regularly scheduled meeting were to occur during the work week of a County-recognized holiday, the Chair has the option to reschedule the meeting to the week prior. Meetings shall be scheduled at a time suitable to accommodate a regular work schedule in private industry (Monday-Friday) and regular work hours (8:00 AM to 5:00 PM), so as not to be in conflict with Commission meetings.
- B. It shall be the duty of all Commission members to attend all meetings of the Commission.
- C. If a member of the Commission shall fail to attend two (2) regular meetings, without good cause and timely notification to the Chairperson or their designee within a 12-month period, such member shall be given notice that two (2) regular meetings have been missed.
- D. If a member of the Commission shall fail to attend any three (3) regular meetings without good cause and timely notification to the Chairperson or their designee during a 12 month period, such absences shall be reported to the appointing authority by the Executive Committee, and request the appointing authority to intervene and/or replace said member, or in the case of community elected members, the Chairperson may name a replacement. The successor may be appointed by the same authority as was their predecessor to fill the balance of the term.
- E. Meetings of the Commission shall be governed by the provisions of Chapter 9 of the California Government Code, also known as the Ralph M. Brown Act, commencing at Sec. 54950 of Part I. Division 2. Title 5. All meetings of the Commission shall be open and public, and all persons shall be permitted to attend any meeting and receive notice of such meetings as provided in the Act.
- F. The Commission shall provide by resolution for the agenda, date, time and place of each regular meeting. Adequate notice in English of each regular Commission meeting shall be given to the public at least 72 business hours in advance of the meeting.
- G. Persons who are not members of the Commission may attend Commission and Commission committee meetings and will be offered a reasonable opportunity to be heard whether or not on the agenda through public comment.

**Commented [A43]:** How would this work in the case of a community-elected commissioner?

**Commented [A44R43]:** County Counsel and Heather comment: question seeking clarification for how this would work, so additional feedback can be provided.

**Commented [A45]:** County Counsel and Heather comment: specificity to support Brown Act compliance.

H. Special meetings may be called by the Chair or upon the request of two-thirds of current Commissioners to the Chair. In addition, the Executive **Assistant Director** may call a special meeting when necessary.

Commented [A46]: Heather comment: title update

I. Whenever possible, written notice together with the agenda for that meeting shall be provided to each Commission member so as to be received 72 business hours in advance. No other business than that on the agenda may be conducted at a special meeting.

J. Written minutes shall be kept for each meeting of the Commission and its committees.

K. A copy of all minutes shall be forwarded to all Commission members at least 72 business hours prior to the next regular meeting. The minutes shall be available for inspection. Translation shall be made available upon request.

#### Section XVII: Quorum

A. Fifty percent plus one (50 % +1) of the non-vacant seats on the Commission shall constitute a quorum for the transaction of business. An official Commission meeting may not take place until this quorum is met. The approval of a majority of those present is required to pass any resolution or transact any business. If at any time the quorum is not met, official actions of the Commission cannot be made. These provisions apply to any committee or other group appointed by the Commission to assist in the conduct of its business.

#### Section XVIII: Proxy

A. There shall be no proxy voting.

#### Section XIX: Amendments

A. These rules may be amended by a two-thirds (2/3) vote of the sitting Commission members. Notice of intention to amend the rules and copies of the proposed amendment must be provided to Commissioners 72 hours in advance of a Commission meeting, pursuant to meeting notice requirements. The Commission will review and discuss the proposed amendments during a monthly meeting. The vote on the amended changes cannot take place during the meeting where initial review and discussion takes place; the vote must take place at a subsequent meeting.

Commented [A47]: This process needs to include opportunity for the Department and County Counsel to review amendments to ensure they are within the jurisdiction of the Commission's authority (via the Ordinance), and consistent with County and Department policies and resources.

Commented [A48R47]: County Counsel and Heather comment: to ensure there is opportunity for County Counsel and Department analysis to ensure consistency with Ordinance and County policies and resources.

#### Section XX: Meeting Format and Decision-Making

A. Meetings will be conducted in a culturally appropriate manner, using any methods the Chairperson deems effective to accomplish the work of the Commission. The Commission's voting procedures shall be conducted by Robert's Rules of Order.

#### Section XXI: Code of Conduct

- A. Commissioners will exercise mutual respect and professionalism during commission and committee meetings, in the exercise of all County and City business, and at all times while publicly representing the Commission. This includes maintaining a respectful approach to debate and disagreement, interactions with Commission staff, City and County contractors and community as well as seeking to proactively resolve conflicts through the exercise of open and respectful feedback;
- B. Commissioners will respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved with the Commission including Commission staff;
- C. It will be the responsibility of the Chair and/or other members of the Executive committee to intervene if they observe anything during a Commission meeting that is in violation of this Code of Conduct. However, any member of the Commission may speak to observed conflicts with this Code of Conduct.
- D. Commissioners should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Commissioners, staff and community members.
- E. Commissioners' conduct shall not be limited to points A through D above but shall also reflect the Codes of Conduct outlined by their respective appointing bodies.

**Section XXII: Ethics**

- A. Commissioners shall act with integrity and transparency in all matters.
- B. No member of the Commission shall make any commitment or promises by the Commission, unless first approved by the Commission nor shall any member of the Commission speak or act in the name of the Commission, unless specifically authorized by resolution of the Commission to do so. Commissioners shall otherwise clearly disclose that their comments reflect their personal opinions and beliefs and not as a representative of the Commission.
- C. Any act on the part of a Commission member which would give the impression of a lack of unanimity of purpose, or of integrity on the part of the Commission or any member thereof shall be considered an unethical act, except as otherwise indicated herein.
- D. No member of the Commission shall divulge confidential information of the Commission to anyone until the minutes of the Commission containing such subject matters are approved.
- E. Commissioners shall comply will all requirements of the Conflict of Interest Laws in California and the County of Los Angeles.

**Commented [A49]:** County Counsel and Heather comment: additional language to clarify that Commissioners can express personal opinions, but should be clear that they are not speaking on behalf of the body.

- ~~E.F.~~ Commissioners may not participate in Commission discussions or actions in which they have a direct financial interest. In such an event, a conflicted-Commissioner shall disclose the conflict and abstain from further participation on the conflicted-matter. In the event of a non-financial conflict of interest, or when there is a reasonable appearance of a potential conflict of interest, Commissioners may elect to disclose the potential conflict and abstain.

**Commented [A50]:** For further analysis: the City has other Ethics laws/policies and oversight bodies. Are City-appointed Commissioners beholden to those policies and bodies?

**Commented [A51R50]:** County Counsel and Heather comment: flagging that more analysis is needed here.

**Commented [A52]:** County Counsel and Heather addition: standard protocol to address potential conflicts of interest that may arise in the course of conducting commission business.

**Section XXIII: Calendar**

A. For budgetary and fiscal practices, the Commission utilizes the County fiscal year calendar, July 1 to June 30. For all other planning purposes, the Commission uses the calendar year.

## Chapter 3.42 - LOS ANGELES CITY-COUNTY NATIVE AMERICAN INDIAN COMMISSION

### 3.42.010 - Created.

There is created a Los Angeles City-County Native American Indian Commission.

(Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21010, 1942.)

### 3.42.020 - Purpose.

- A. The primary purpose of the commission is to increase the acquisition and application of federal funding resources to the socioeconomic problems of American Indians in Los Angeles City and County.
- B. In performing this function, the commission will represent the special interest and concerns of American Indians of all tribal and cultural backgrounds, religious convictions, and social circumstances.

(Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21011, 1942.)

### 3.42.030 - Composition.

- A. The commission shall have 15 positions. Five members of the commission shall be appointed to a vacant position by, and serve at the pleasure of, the board of supervisors of the county of Los Angeles which shall be referred to in this chapter as the "board." Five members shall be appointed to a vacant position on the commission by the city of Los Angeles. Five members shall be selected by the Los Angeles Indian community pursuant to elections conducted by the commission.
- B. Each person who is a member of the commission on the effective date of the amendment codified in this section shall serve at the pleasure of his or her appointing authority for the remainder of his or her term of three years.

(Ord. 90-0086 § 16(a), 1990: Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21012, 1942.)

### 3.42.040 - Membership—Qualifications.

In appointing members to the commission, the appointing agencies shall, insofar as possible, appoint individuals based on the following criteria:

- A. Members should be reflective of the diversity of American Indians in the city and county, and consideration should be given to various tribal backgrounds, age groups and lifestyles;
- B.

Members should have demonstrated capabilities of effective leadership within a specific area of community activity;

- C. Members should have demonstrated knowledge or ability in an area which has a significant bearing upon the problems of urban American Indians.

(Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21013, 1942.)

#### 3.42.050 - Length of service—Vacancy.

The provisions of this section shall become applicable to a position on the commission at the expiration of the term of the member occupying that position on the effective date of the amendment codified in this section.

- A. Each member of the commission shall serve at the pleasure of his or her appointing authority. Each position on the commission shall become vacant every four years from the date the amendment codified in this section becomes applicable to each position.
- B. No member of the commission may serve more than two consecutive full periods of service as specified in subsection A of this section. The board may, by order, extend this length of service or waive this limit for individuals or the commission as a whole.
- C. A member's position on the commission shall become vacant upon his or her death, resignation, or removal by his or her appointing authority. In the case of such a vacancy, the appointing authority shall appoint a successor to serve until the position next becomes vacant under subsection A of this section.
- D. Sections 5.12.050, 5.12.060 and 5.12.090 of this code, and their successors, shall not apply to the commission.

(Ord. 90-0086 § 16(b), 1990: Ord. 12299 § 2, 1981; Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21014, 1942.)

#### 3.42.070 - Compensation.

The compensation of members of the commission shall be as provided from time to time in the current salary ordinance of the county of Los Angeles.

(Ord. 11409 § 1 (part), 1976: Ord. 4099 Art. 113 § 21017, 1942.)

#### 3.42.080 - Staff—Executive Director.

The staff of the commission shall be those individuals designated in the current salary ordinances of the County of Los Angeles. Whenever a vacancy occurs in the position of executive director of the commission, the commission, pursuant to civil service provisions, may fill said vacancy. Subject to the supervision of the commission, and pursuant to appropriate civil service provisions, the executive director of the commission

is responsible, as the administrative head of the commission staff, for implementing and executing the policy and program of the commission. Whenever in any Board order or resolution, ordinance (other than this Chapter), contract, or document, any reference is made to the executive assistant of the commission, such reference shall be deemed to mean the executive director of the commission.

(Ord. 2022-0019 § 7, 2022; Ord. 11409 § 1 (part), 1976; Ord. 4099 Art. 113 § 21018, 1942.)

#### 3.42.090 - Self-government—Meetings.

The commission shall prepare and adopt by a majority vote rules and regulations for the internal government of its business and designate the time and place of holding its meetings, provided that such rules and regulations are not inconsistent with Ordinance 4099 or any other county ordinance or statute. Fifty percent plus one of the appointed members present at a meeting shall constitute a quorum.

(Ord. 2017-0058 § 1, 2017; Ord. 11409 § 1 (part), 1976; Ord. 4099 Art. 113 § 21019, 1942.)

#### 3.42.100 - Officers.

The members of the commission shall elect a chairperson and vice-chairperson, and such other commission officers as may be necessary. The term of office of each such officer shall be for the calendar year or for that portion of the calendar year remaining after his or her election.

(Ord. 11409 § 1 (part), 1976; Ord. 4099 Art. 113 § 21020, 1942.)

#### 3.42.110 - Powers and duties.

A. In order to meet its primary purpose of increasing the acquisition and local application of federal funds, the commission shall have the following duties:

1. To promote the development of programs and funding resources to serve urban American Indians and American Indian organizations; to advocate legislation and policy favorable to urban American Indians; and to serve as a sounding board for the American Indian community on issues and problems of furthering participation of urban American Indians in the mainstream of social and economic activities;
2. To work with existing federal, state and local agencies in researching, preparing and disseminating information in the field of American Indian affairs, so as to avoid duplication of effort, particularly with the county's human relations commission, in terms of the mandate of its ordinance;
3. To provide a coordinating function with respect to the activities of the many community groups and organizations working for the special concerns of American Indian people;
- 4.

To serve as a catalyst and coordinating agency between federal, state, county, city and private agencies and with American Indian communities; and to foster pride in and an awareness of American Indian culture among all Americans;

5. To study and/or investigate, by means of meetings, conferences, public hearings or forums, conditions which adversely affect the welfare and socioeconomic status of American Indians; and to develop recommendations to the board of supervisors, mayor and city council on steps to be taken to correct these conditions;
  6. To advise the residents of the city and county of Los Angeles, the board of supervisors, the mayor and city council, and the departments and agencies of these respective governments or other organizations and institutions, on matters involving the needs of American Indians; and to render to the board of supervisors, mayor and city council, and American Indian community, at least once each calendar year a report of its activities.
- B. Nothing in this chapter shall be construed as vesting in the Native American Indian commission any power or duty assigned by Charter, law or ordinance to any other county officer, commission or department, or as authorizing the commission to engage in any activity or to provide any service which the county is not authorized to conduct or perform. The commission shall not duplicate any service or activity provided by any other county officer or department. The commission shall coordinate its activities with those of related county officers and departments to achieve maximum effectiveness and service to the public.

(Ord. 11409 § 1 (part), 1976; Ord. 4099 Art. 113 § 21016, 1942.)

## Chapter 2.89 - DEPARTMENT OF ARTS AND CULTURE

### 2.89.010 - Department Created—Functions.

There is hereby created a department of the County of Los Angeles, which shall be known and designated as "Department of Arts and Culture" (hereinafter referred to in this chapter as "Department"). The functions of the Department shall consist of and include administrative charge and control over policies and programs related to arts and culture throughout the County.

(Ord. 2018-0049 § 1, 2018.)

### 2.89.020 - Director—Appointment and Powers.

The Department shall be under the direction and management of the Director, who shall be appointed by the Board of Supervisors ("Board"). The Director shall appoint all employees of the Department, subject to the civil service provisions of the County Charter.

(Ord. 2018-0049 § 1, 2018.)

### 2.89.030 - Director—Powers and Duties Generally.

The Director shall perform those general duties as are prescribed by this Code or as directed by the Board.

(Ord. 2018-0049 § 1, 2018.)

### 2.89.040 - Director—Additional Duties.

Under the direction and supervision of the Board, and subject to its discretion, the additional duties of the Director shall include, but not be limited to:

- A. Develop comprehensive policies and programs related to arts and culture;
- B. Utilize the arts to support Board priorities, including, but not limited to, the areas of education and child welfare and protection;
- C. Administer one or more programs of grant support for arts and cultural activities and organizations located within the County;
- D. Promote cultural equity and inclusion, and foster access to arts and cultural activities in the County;
- E. Administer a program of civic art;
- F.

Collaborate with other County departments, individuals, and public and private organizations to promote and encourage arts and cultural activities, deliver programming and services, and enhance educational experiences and training opportunities in the creative sector; and

G. Any other duties and activities now and hereafter, as specified by statute, Charter, ordinance, or order of the Board.

(Ord. 2018-0049 § 1, 2018.)

#### 2.89.050 - Cooperation and Coordination with Other Departments.

All other County departments and affiliated entities shall cooperate and coordinate with the Department and its Director to support and encourage arts and cultural activities within Los Angeles County.

(Ord. 2018-0049 § 1, 2018.)

#### 2.89.060 - Advisory Body—Los Angeles County Arts Commission.

The Los Angeles County Arts Commission shall remain as an advisory body to the Board, pursuant to Chapter 3.38.

(Ord. 2018-0049 § 1, 2018.)