



**REQUEST FOR INFORMATION (RFI)
LOS ANGELES COUNTY DEPARTMENT OF ARTS AND CULTURE
NEEDS ASSESSMENT FOR CULTURAL POLICY**

ADDENDUM TO RFI

FREQUENTLY ASKED QUESTIONS (FAQS)

QUESTION 1: If solicitation follows the RFI, what is the likely procurement timeline for such a solicitation?

The purpose of this Request for Information (RFI) is to gain knowledge that may be included in a report back to the Los Angeles County Board of Supervisors on the implementation of the Countywide Cultural Policy. The information gained from responses to the RFI may be used to draft a Request for Proposals (RFP) for an Arts and Culture Needs Assessment as part of the Countywide Cultural Policy implementation process. The information gained from this RFI will inform the timeline for a Needs Assessment RFP. This RFI is for information and planning purposes only.

QUESTION 2: What is the estimated budget allocated for a project of this size? Is there a maximum budget?

The information gained from responses to this RFI may be used to draft a Request for Proposals (RFP) for an Arts and Culture Needs Assessment as part of the Countywide Cultural Policy implementation process. The information obtained will inform the budget for a Needs Assessment. This RFI is for information and planning purposes only.

QUESTION 3: For the baseline knowledge, are we looking at the current status of where in Los Angeles County arts and cultural resources are currently allocated, as of 2020? How does COVID-19 affect this time determination?

We seek information to help us assess the current landscape of Los Angeles County-supported arts and culture facilities, programming, and resources. Arts and Culture understands that COVID-19 is an unpredictable reality. If Arts and Culture issues a Request for Proposals (RFP) for an Arts and Culture Needs Assessment as part of the Countywide Cultural Policy implementation process, it will include an assessment of the impact COVID-19 has had on available arts and culture spaces. If an RFP is issued, the time period to be covered will be specified.

QUESTION 4: How is a county building/facility defined? Is it based on direct County ownership or on a building owned and operated by a vendor for a County-funded program?

This RFI pertains to Los Angeles County-owned and -leased buildings and facilities. Geographic location of County-funded programs is also desired, as detailed in 1.1 and 1.3 of the RFI.

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QUESTION 5: Regarding the interactive map - Who is responsible for upkeep of the data feeding the map? Is there a maintenance contract involved?

The information gained from responses to this RFI may be used to draft a Request for Proposals (RFP) for an Arts and Culture Needs Assessment as part of the Countywide Cultural Policy implementation process. Based on the information obtained, a maintenance agreement for the interactive map and/or other relevant data visualization tools may be included in the Needs Assessment RFP.

QUESTION 6: What data do you have for the list of buildings/facilities and for the analysis of funding levels and investment? What data will we need to secure?

AND

QUESTION 7: Would this project require primary data collection or simply analysis of existing datasets?

Data about County-owned and -leased buildings and facilities is maintained by the Department of Public Works. Some data about arts and culture programs funded by the County is maintained by the Department of Arts and Culture. A wide range of datasets about residents of Los Angeles County are maintained by the US Census and other agencies. Other datasets that could help conduct an Arts and Culture Needs Assessment may be recommended by responders to the RFI. The information gained from responses may be used to draft a Request for Proposals (RFP). This RFI is for information and planning purposes only.

QUESTION 8: The RFI mentions increasing accessibility to public and County staff. What is the goal or intended outcome for the County staff specifically, as compared to general public?

The purpose of this Request for Information (RFI) is to gain knowledge that may be included in a report back to the Los Angeles County Board of Supervisors on the implementation of the Countywide Cultural Policy. The Countywide Cultural Policy provides direction and guidelines for how Los Angeles County and its departments will ensure that every resident of LA County, which includes County employees, has meaningful access to arts and culture. The intent of the policy is to foster an organizational culture that values and celebrates arts, culture, and creativity; strengthens cultural equity and inclusion; and integrates arts and culture in LA County strategies to achieve the highest potential of communities and constituents across all aspects of civic life.