

Sample Capacity Building Survey

To help your agency consider the types of questions to include in your participant survey, below are example questions from LACAC's participant survey. Some of these questions had specific multiple choice response options. For other questions survey respondents could type in their own answer.

Understanding the participant

Knowledge of LACAC

1. How did you first learn about LACAC and its programs?
2. When did you first receive LACAC support? Support could include attending LACAC workshops or events, receiving advice over phone or email and/or receiving scholarships to support skill development, receiving project specific technical assistance and guidance and individual/organizational capacity building.
3. What motivated you to first seek out support from LACAC?
4. What motivates you to continue to receive LACAC support?

Support Received

Type of Support

1. Over the last two years, how did you receive support from LACAC? How many times did you receive that type of support?
2. How helpful was each type of support?
3. Why were those types of support helpful or unhelpful? Please provide comments about your responses to the previous question.

Support Topics

1. Over the last two years, what topics did you receive support for through LACAC? How many times did you receive support on that topic?
2. How helpful was each topic area?
3. Why were those support topics helpful or unhelpful? Please provide comments about your responses to the previous question.

Impact

Benefits of capacity building support

1. How was the LACAC support beneficial to you/your organization/your agency?
2. If applicable, please briefly share specific examples of how the LACAC support helped you. Please be as specific as possible.

Feedback

Satisfaction and suggestions for improvement

1. Which of the following would be better ways for LACAC to provide support to you? Check all that apply.
2. How far are you willing to travel to attend an LACAC event?
3. What topic areas should LACAC support include in the future?
4. What were the strengths of the LACAC support you received?
5. How could the LACAC support you received be improved?
6. What else could LACAC do to help you/your organization/your agency?
7. Overall how satisfied were you with the support you received from LACAC?
8. Other comments: