

1. GENERAL NOTES

- The artwork will serve clients, staff, and visitors, with an emphasis on the experience of the clients.
- The selection of images in the submission will be seen before any review of the written portion of the submission.
- Artists should show their best work and tailor the narrative of their RFQ- what is shown and how it is shown- to the requirements of the RFQ, including program, clients, and site.
- Artists should respect their vision and be true to themselves as artists.
- Artists should focus their statement on why their artwork would be ideal for the project.

2. Do I have to have to be an experienced public artist to apply?

No. We welcome artists who might be unaccustomed to working in the field of public art who can demonstrate experience completing high caliber artworks.

The Civic Art program will be able to determine whether the work of an artist in one medium and modality will translate well into another.

3. What sort of images should I include in the list of 10 images?

Images should be representative of the applicant's current artistic practice and demonstrate the quality of their past work and suitability of their creative expression for this program. We prefer to see a range of work and recommend that applicants submit no more than two images of the same artwork. We recommend that the majority of images be photographic documentation of existing artwork, although the inclusion of some sketches/renderings is acceptable.

We recommend that the RFQ submission images be clear and easy for the jury to imagine future work that relates to the proposed environment.

4. Would it be appropriate to show installation art or media art?
Yes. See 2 and 3 above. We welcome a diversity of art practices.

Make sure the images clearly show the artwork as the content versus what might be the existing context or artwork by others.

5. What constitutes 10 images? Can a submitted file include 2 images in one?

Yes. We do not recommend this practice, however. A file divided into multiple images is generally harder to view.

6. Can I submit renderings of potential artwork that I would like to propose for the space?

No. This is a Request for Qualifications (RFQ), not a Request for Proposals (RFP.)

7. Since this is an RFQ for both commissioned artwork and artwork purchase, how will artwork purchases work?

For this RFQ for the Artist Roster, each applicant should indicate whether their submission is for commissioned artwork, artwork purchase, or both. Once specific Restorative Care Villages projects have been identified, the Civic Art program will draw from the Roster for an RFP phase.

8. How will the artwork budget be distributed?

Each project will have its own comprehensive artwork budget, which will range between \$75,000-\$350,000. A project can be comprised of multiple artworks created by one Artist.

9. What is included in the artwork budget?

The comprehensive artist budget includes artist fees, artist insurance, fabrication, installation, engineering, and permitting (if necessary.) A sample artist budget worksheet will be shared with Artists in the Proposal phase.

10. Do Artists pay for insurance for their installers?

Yes. For a design/fabrication/installation contract, the artist and the installer will be required to carry insurance. The artist will carry liability insurance. If the artist hires a fabricator, the fabricator can carry the insurance for the fabrication and installation.

11. Do I include letters in my references?

No. Please submit name and contact information only in your list of references.

12. In the RFQ, should artists suggest contacts for fabrication for translating their work into another medium?

No. Do indicate experience working with fabricators but do not suggest individual fabricators.

13. Does the Artist retain the rights to their work?

Yes. The Artist will also be required to obtain a copyright of their work.

14. Can I send or bring a flash drive instead of using the DropBox link?

No. Please follow the DropBox instructions in the RFQ and make a telephone appointment with the Civic Art Project Manager if your DropBox link does not work.

15. Will Artist proposals be compensated?

Yes. The Civic Art program compensates Artists for proposals.

16. Can Artists get feedback on their submittals?

Yes. The Civic Art program is working on standardizing the process of feedback for all submittals.

17. How permanent is the artwork intended to be for this project?

This artwork is required to have a minimum 25-year life span.

Additional FAQs

18. What do you look for in an applicant's resume, and how is this different from a project list?

A resume can include much of the same information as an artist's project list but is generally more tailored in tone and intent to match the specific requirements of the application. A resume can convey why an artist's particular experiences and existing works make them a strong candidate for this project. A resume can also provide more background information about the applicant if that the applicant is coming from a different career background or has other comparable professional experience to consider.

19. Is the submission of a video presentation as a resume permissible?

No. We are, however, exploring this possibility for future applications. Applicants may add links to video documentation of artworks with their image descriptions.

20. What kind of US residency status is required to apply?

This opportunity is a national call and intended for applicants who possess a valid US working visa for the duration of the project. If an artist team applies, the primary applicant must reside in the United States

21. Should an artist team only include images of artworks that have been completed as a group, or can individual members submit documentation of their own artworks?

Preferably the ten submitted images should showcase projects that have been completed by the artist team as a collaborative effort. If including artworks by individual team members, they should convey how the art practices of each team member align or complement one another in fulfilling the requirements of the RFQ.

22. Can an artist team include contracted fabricators or technicians?

No. We define an artist team as a professional collaboration of individual artists and consultants who do not necessarily operate under a single entity.