

## REQUEST FOR QUALIFICATIONS (RFQ)

### LA COUNTY ARTS COMMISSION SEEKS ARTIST(S) TO CREATE PERMANENT INTERIOR ARTWORK FOR ZEV YAROSLAVSKY FAMILY SUPPORT CENTER



Fig. 1: Location for new artwork commission in the lobby (view looking South, towards entrance)

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**DATE ISSUED: MARCH 15, 2018**

**SUBMITTAL DATE: MAY 7, 2018**

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#### OVERVIEW

The Los Angeles County Arts Commission seeks an artist or artist team to design and create a large scale hanging artwork for the lobby of Zev Yaroslavsky Family Support Center, an innovative new health and social services center that brings together seven Los Angeles County departments so that families can experience integrated, cohesive care all under one roof. The Center is home to *Inverted Landscape*, an award winning Elena Manferdini sculpture in the lobby and *Future Memories* by Lynn Criswell in the employee lunch rooms. Funding has been identified for a third civic artwork that will contribute to setting an inviting atmosphere for clients in the lobby. The proposed artwork can either be a hanging artwork or a mobile and must be lightweight.

Permanent artworks are expected to be low maintenance and have a lifecycle of a minimum of 25 years.

### GOALS OF THE ARTWORK

The artwork should enhance visitors' experience at the Center, creating a welcoming and uplifting environment. Through use of materials, color and design the artwork will make a thoughtful statement that embraces the family-focused mission of the facility. Applicants are discouraged from borrowing conceptually from or directly referencing the other artworks in the lobby while still complementing them, i.e. the proposed artwork should avoid portraying flowers.



**Fig. 2: Location for new artwork commission in the lobby (view looking North)**

### BUDGET

The all-inclusive artwork budget is approximately \$100,000. This budget includes artist fees, liability insurance, artist travel, and all costs associated with the design, engineering, fabrication, permitting, delivery and installation of the artwork.

### ELIGIBILITY

The commission is open to professional artists residing in Southern California, defined as Ventura to San Diego Counties, who have demonstrated successful completion of a permanent large scale civic artwork. Artists who already have artwork in the County's Civic Art Collection are eligible to apply if this project has a higher budget than the previously commissioned project. See "Criteria for Selection" for required qualifications.

### ZEV YAROSLAVSKY FAMILY SUPPORT CENTER

The Zev Yaroslavsky Family Support Center, which opened its doors in October 2015, is a

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community-based, integrated service, multi-agency facility that allows for seamless delivery of health and human services. The Center provides essential assessments, services and referrals linked to a range of County and community resources that are family-focused, culturally sensitive, responsive, and accessible. The San Fernando Valley Family Support Center—a 212,000 square foot five level office building and a six story, 1,348 car parking structure—co-locates and integrates services of seven County Departments: Public Social Services, Children and Family Services, Child Support Services, Health Services, Mental Health, Public Health and Probation, all in a single campus.

### PROPOSED ARTWORK LOCATION

The artwork will be located in front of the East-facing windows in the waiting area of the lobby, where visitors check in before being directed to their appointment or to be interviewed to assess their needs.

More information about the Zev Yaroslavsky San Fernando Valley Family Support Center and existing artworks can be found at this link: <http://www.lacountyarts.org/civicart/projectdetails/id/222>.



**Fig. 3: Lobby at Zev Yaroslavsky Family Support Center (view looking North-West), *Inverted Landscapes* by Elena Manferdini**

### CRITERIA FOR SELECTION

The Los Angeles County Arts Commission Civic Art program strives to create artworks which reflect aesthetic and technical quality, innovation, site specificity and civic engagement. To ensure that the artwork meets the expectations of patients, visitors, staff, volunteers and other stakeholders, the selected artist or artist team will be required to participate in a rigorous design process. This process includes research through site visits and design meetings, conservator review, structural engineering, budget tracking and timeline management.

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Artist applications will be evaluated on the following criteria:

Zev Yaroslavsky Family Support Center Limited Invitation Request for Qualifications  
DEADLINE: May 7, 2018, 11:00 p.m. PST

- Ability to create an artwork that will resonate with the facility's patients, visitors, and Zev Center staff and reflect the center's purpose, which is to bring together multiple family agencies under one roof to foster collaboration and ease of client experience;
- Proven artistic merit and strong professional qualifications that demonstrate the artist's ability to achieve the guiding principles of the Civic Art Program (aesthetic and technical quality, innovation, site specificity, civic engagement and the ability to transform a space and the user experience);
- Ability to work with a government agency, architects and engineers;
- Ability to effectively assess the spatial and technical conditions of an architectural space and propose an integrated, easily maintainable artwork; and
- Experience managing a budget of similar scale and working within time constraints.

**Only artists who meet these criteria should apply.**

### SELECTION PROCESS

An artist will be selected through a two-phased process. In the first phase, artists' responses to this RFQ will be evaluated by the Project Coordination Committee, which will shortlist the finalists.

**Artists should NOT send art proposals in response to this RFQ.**

During the second phase, three finalists will receive \$1,000 each for development of a conceptual design proposal and presentation to the Project Coordination Committee (PCC). The PCC reviews artist applications, conducts finalist interviews, selects the artists (or artist teams) and reviews the project from design development through artwork installation. The PCC is composed of seventeen representatives from applicable County departments and arts professionals. The Civic Art project manager serves as a non-voting advisor to the PCC and facilitates the selection process.

### TO APPLY

Email the following application materials no later than **May 7, 2018, 5:00 p.m. PST** with Dropbox link to: [civicart@arts.lacounty.gov](mailto:civicart@arts.lacounty.gov). Do NOT send a "shared folder." See instructions below on how to create a Dropbox link.

1. Résumé including name, mailing address, phone number(s), fax, email and web page (if applicable). Résumé should not exceed three (3) pages.
2. A two-page letter of interest addressing:
  - Why this project interests you;
  - Describe the public art project(s) you have completed to date. (If this is a long list, describe the ones you consider to be most significant and relevant to this project.);
  - Interest in or experience with health and/or social service facilities;
  - If you were referred to apply for this call, please list the person who referred you.

**Only letters that specifically address these points will be considered.**

3. Up to ten (10) images of your relevant work.



- Submit digital images in JPEG format, PC compatible no larger than 1920 X 1920 pixel resolution (do not zip or stuff your files). Title each image with artist's name and a number which corresponds to the annotated image list – for example 01JaneJones, 02JaneJones.
  - Do not insert multiple photos into one image.
4. An accompanying annotated image list including:
- Thumbnail image of artwork;
  - Title, date and location of artwork;
  - Very brief project description;
  - Medium and dimensions;
  - Budget; and
  - Commissioning agency or client, and project manager, if applicable.
5. List of three professional references, with title, phone and email addresses.

### Dropbox Link Instructions:

1. Sign in to dropbox.com, or sign up for an account if this is your first time using Dropbox.
2. Create a folder using the following naming convention "FirstInitialLastName-Application" (example: IRegn-Application). If you are applying as a firm, use your firm's design instead of FirstInitialLastName (example: ArtsCommission-Application).
3. Upload the files per our application materials guidelines
4. Once you have created your folder and uploaded your application materials, share viewing privileges with the Arts Commission by hovering your cursor over the folder you want to share and click "Share."
5. The next prompt or pop up screen will ask if you want to create a link (if you haven't already designated your folder from the start as a "Shared Folder"). If a link hasn't been created, click "Create a link." If a link was already created click "Copy link."

The link will be copied to your clipboard. You can then paste it to the body of an email addressed to [civcart@arts.lacounty.gov](mailto:civcart@arts.lacounty.gov)

### DEADLINE FOR APPLICATIONS

Application materials must be submitted through upload or mail/hand delivery by **May 7, 2018 at 5:00 p.m., Pacific Standard Time (PST)**. Any application materials received after the date and time specified above will be rejected and considered non-responsive.

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### PRELIMINARY SCHEDULE

RFQ issued		March 15, 2018
RFQ Workshop	April 3, 2018	
Deadline to reply		May 7, 2018
Artist short-listing		Beg May 2018
Proposal pre-submittal meeting		End May 2018
Proposals due		July 2018



## Civic Art Program

Finalist selected  
Art development/approvals/fabrication  
Installation of artwork

July 2018  
August 2018- February 2019  
March 2019

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### OPTIONAL: RFQ WORKSHOP

An optional pre-submittal RFQ Workshop will be offered on Tuesday, April 3, 2018, 5:30 p.m. for interested applicants to learn more about the Zev Yaroslavsky Family Support Center and the Los Angeles County Arts Commission Civic Art program application process. Workshop will take place at the Los Angeles County Arts Commission, 1055 Wilshire Blvd., Suite 800, Los Angeles, CA 90017. Please RSVP to [civcart@arts.lacounty.gov](mailto:civcart@arts.lacounty.gov) with "Zev Center RFQ" in the subject line by Wednesday, March 28, 2018 AT 5:00 p.m.

### ADDITIONAL INFORMATION

For questions about the Zev Yaroslavsky Family Center RFQ, please contact Iris Anna Regn, Civic Art Project Manager, at 213-202-3985 or [iregn@arts.lacounty.gov](mailto:iregn@arts.lacounty.gov). For additional information about the Civic Art Program, please visit the Civic Art Program online at <https://www.lacountyarts.org/experiences/civic-art>.

- *Do not send original artwork.*
- *Late applications will not be considered.*
- *If artists are applying as a team, the team must be declared at the time of application in the letter of interest. Include resumes for all team members with application. Please submit a minimum of 5 images per team of completed or proposed projects, not per artist.*
- *The Arts Commission reserves the right to accept or reject any and all responses received, or commission an artist through another process.*
- *All artists who submit their materials for review will receive written notification of the results of the selection process, including identification of the selected artist(s).*
- *This request for qualifications does not constitute an offer to contract or a promise for remuneration, recognition, or any other thing. Submission of any materials in response to this request for qualifications will not constitute an express or implied contract. The information contained and/or any program or event described herein may be changed, amended, modified, canceled, revoked or abandoned without notice at any time and for any reason in the sole discretion of the Arts Commission or the County of Los Angeles.*
- *Artists will not be eligible for more than two County projects at any given time.*
- *Priority will be given to artists who have had no prior commission of the same or greater budget with the Los Angeles County Civic Art Program.*
- *If artwork proposal and/or design are selected, artist will be required to enter into a contract with the County of Los Angeles. Because the artwork will be located on public property, and because the County of Los Angeles is a public entity subject to laws, rules and regulations which are not necessarily applicable to private persons or companies, the Arts Commission has prepared a form agreement for use in connection with artwork*



## Civic Art Program

*commissioned for the Civic Art Program. A copy of the form agreement can be found on the Arts Commission's website, at [www.lacountyarts.org/civicart\\_opportunities.htm](http://www.lacountyarts.org/civicart_opportunities.htm). If artist is selected, the artist acknowledges that he/she is willing and able to enter into a contract in the form made available on the Arts Commission website. The Arts Commission reserves the right to revise or change its form agreement at any time, for any reason, and to require artists to use the revised form for contracting purposes.*