

# WELCOME!

2020 VIRTUAL SUPERVISOR ORIENTATION

Getty  
Foundation

Los Angeles  
County  
Arts &  
Culture

**APRIL 13, 2020**

# WELCOME!

The LA County Department of Arts and Culture and The Getty, recognize and acknowledge the first people of this ancestral and unceded territory. With respect to their elders, past and present, and future generations we recognize the Gabrieleño Tongva and Fernandeno Tataviam – who are still here – and honor, with gratitude, the land itself and those who have stewarded it throughout the generations. We honor and respect the many indigenous peoples still connected to this land on which we gather, and we commit our work in service to and in alignment with these values.

**WELCOME!**

Getty  
Foundation

**Joan Weinstein**

Director  
Getty Foundation

# DEBORAH MARROW



# WELCOME!

Los Angeles  
County  
**Arts &  
Culture**

**Kristin Sakoda**  
Executive Director  
Los Angeles County  
Department of Arts and  
Culture

## A NOTE ON THE TIMES...



Lygia Clark, *Máscara abismo*  
(*Abyss Mask*), 1968.



Lygia Pape, *Divisor* (*Divider*), 1968. Museu de Arte Moderna do Rio de Janeiro

# 2020 SUPERVISOR ORIENTATION

**Getty Marrow  
Undergraduate  
Internship Program**

**Getty  
Foundation**

**Los Angeles County  
Arts Internship Program**

**Los Angeles  
County  
Arts &  
Culture**

**Look for our logos!**

# AGENDA

## **1:10 pm**                      **Program Presentation**

- Selene Preciado, Program Assistant, Getty Foundation
- Martin Hernandez, PD Programs Associate, Arts & Culture

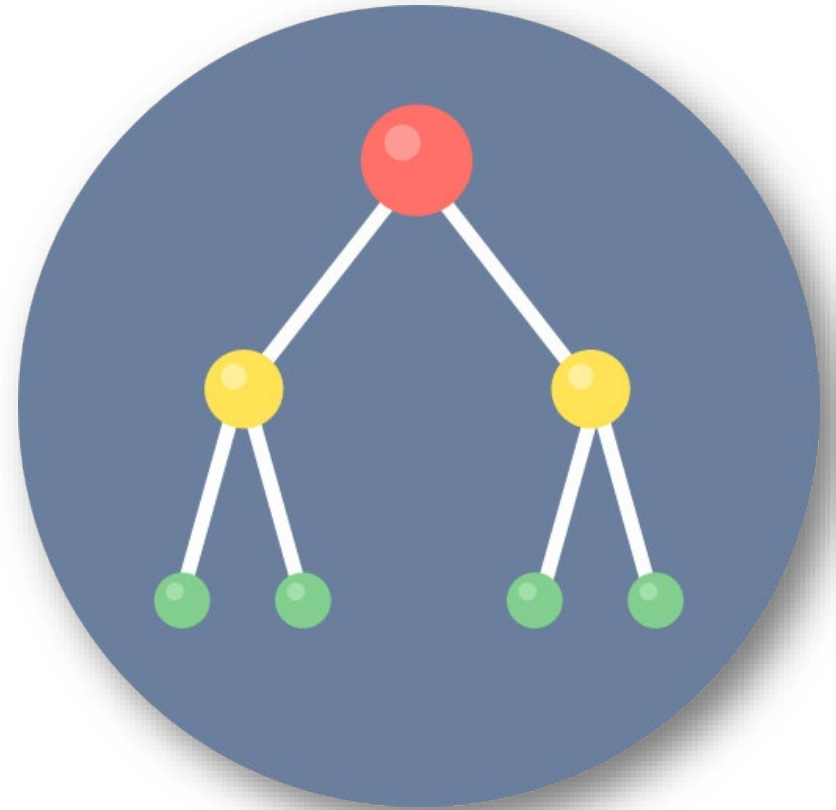
## **2:00 pm**                      **Q & A**

## **2:15pm**                      **Keynote**

- Jade Agua, Associate Director for Learning & Organizational Development, USC Race and Equity Center

## **2:35 pm**                      **Panel Discussion**

## **2:50 pm**                      **Final Q&A**



# OVERVIEW AND AWARDS



# GETTY MARROW UNDERGRADUATE INTERNSHIP PROGRAM GOALS

**Aiming to encourage greater diversity in the professions related to museums and the visual arts, the Getty Foundation created the Getty Marrow Undergraduate Internship program in Los Angeles to support substantive, full-time summer work opportunities for students from cultural backgrounds that have traditionally been underrepresented in the arts.**



# SHOW ME THE MONEY!

Year	LA Organizations	Getty/Villa	Stipend	Total Grants
2015	94 interns	15 interns	\$4,000	\$483,000
2016	93 interns	17 interns	\$4,500	\$549,500
2017	99 interns	21 interns	\$5,000	\$649,500
2018	99 interns	24 interns	\$5,500	\$727,000
2019	95 interns	25 interns	\$5,700	\$751,200
<b>2020</b>	<b>~95 interns</b>	<b>~25 interns</b>	<b>\$6,000</b>	<b>~\$777,500</b>
			<b>Total:</b>	<b>\$3,937,700</b>

Getty Foundation

# LA COUNTY ARTS INTERNSHIP PROGRAM GOALS

The LA County Arts Internship Program supports and strengthens the cultural sector of LA County by providing access to high-quality opportunities for college students of all backgrounds to gain experience, understanding, and transferrable skills relevant to careers in the arts, the creative economy, and engagement in public life.



# SHOW ME THE MONEY!

Program year	Total internships funded	10-week payment to interns	Total grants distributed
2015	132	\$4,000	\$533,500
2016	132	\$4,200	\$518,200
2017	132	\$4,800	\$627,000
2018	179	\$5,300	\$955,950
2019	203	\$5,700	\$1,160,850
<b>2020</b>	<b>~228</b>	<b>\$6,000</b>	<b>~\$1,350,000</b>

# GRANT AWARDS

Grants range from \$4,700-\$6,500+ per internship

**All interns are paid \$6,000.**

(\$15.00/hr)

Anticipate and plan for administrative costs like  
employer taxes,  
parking reimbursements,  
and mileage.

**LA County Arts Interns MUST be reimbursed for  
parking and mileage!**



# ELIGIBILITY AND RECRUITMENT



# ELIGIBILITY REQUIREMENTS

## Candidates must:

- Be currently enrolled undergraduates (four-year or community college)
- Reside and/or attend school in Los Angeles County
- **Getty Marrow Undergraduate Interns** must be of a group underrepresented in museums and visual arts organizations, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, or Pacific Islander descent



# ELIGIBILITY REQUIREMENTS



## Candidates may not:

- Have a prior BA, BS, or higher degree
- Be a current or previous staff member or the relative of a staff or board member
- **LA County Arts Internship** candidates may not have previously participated in the program
- **Getty Marrow Undergraduate** candidates can participate again, but must intern at a different organization each summer.

# OUTREACH & RECRUITMENT

- YOU MUST BUDGET TIME FOR RECRUITMENT... especially if you are hosting a community college student!
  - Unclear how COVID-19 will impact recruitment, but safe to say it could take a lot more time.
- Transportation in LA can be... complicated
- We will post about our programs at large on LA Culture Net (LACN) listserv
- Please send strong resumes to Martín or Selene so we can forward them to organizations in need



# INTERN SELECTION

## Getty Foundation

**Verify eligibility with the Foundation by submitting Information on Proposed Intern(s) via FLUXX**

### **Upload**

1. Internship Selection Form(s)
2. Applicant's résumé or CV

- Formal offers are made after the Foundation's approval (you will receive approval via email)

## Los Angeles County Arts & Culture

**Verify eligibility with Martín by submitting "Internship Selection Form" via FluidReview.**

### **Upload**

1. Copy of driver's license/ID to *verify residency*
2. Documentation of enrollment in classes

- Formal offers can be made after our approval
- Once student has accepted, intern and supervisor complete the *Organization – Intern Agreement Form*

# REQUIREMENTS AND REPORTING



# ONSITE WORKSPACE REQUIREMENTS



- Intern MUST have designated clean, functioning work area
- Access to any necessary professional equipment (laptop, phone etc)
- Intern must be supervised at all times
- Supervisor within close proximity of intern's workspace
- **LA County Arts Internships:** 200 hours can be offsite (remote) as long as they meet 5 criteria listed in guidance

# TIME COMMITMENT

## Getty Foundation

- Internships are full-time, no more than 40 hours a week, for 10 consecutive weeks
- \*between June 1–August 21, 2020

## Los Angeles County Arts & Culture

- 400 hours
- 15-40 hours a week
- 10-27 week internships
- Between \*May 31 and March 1, 2021

- Internships are during business or program hours (evenings and weekends are ok, but no flextime)
  - Follow your organization's policy regarding holiday pay
- Arts Summit and Learning Community/Peer Group events count as part of interns hours!

**\*Date will vary depending on “Safer at Home” restrictions being lifted or amended**

# REPORTING REQUIREMENTS

## Getty Foundation

### For Interns:

- A confidential online evaluation will be emailed directly to interns and must be submitted by the end of the internship

### For Supervisors:

- Submit a final narrative report and financial accounting via FLUXX by September 25, 2020



### For Interns:

- Complete a confidential pre and post program evaluation

### For Supervisors:

- Complete post-program evaluation

**Online surveys and Final 10% Invoice  
Due by interns last day**

# EDUCATIONAL COMPONENTS: ARTS SUMMIT & PEER GROUPS

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Los Angeles  
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# Peer Group Leaders

Name	Organization	Theme
<b>Charlie Jensen</b>	UCLA Extension Writers' Program	A Career as an Artist
<b>Felicia Vann</b>	Precision Dance Company	A Career as an Artist
<b>Allison Wyper</b>	Rhizomatic Arts	A Career as an Artist
<b>Sandra De la Loza</b>	Department of Parks and Recreation/Individual Artist	Arts and Social Justice
<b>Christie Rios</b>	Floricanto Dance Theatre	Art and Social Justice
<b>Sayon Syprasoeuth</b>	United Cambodian Community	Arts and Social Justice
<b>Alma Villegas</b>	artworxLA	Arts and Social Justice
<b>Jennifer Fukutomi-Jones</b>	City of Glendale - Library, Arts & Culture	Arts Education
<b>Manuel Prieto</b>	LA Music and Art School	Arts Education
<b>Diana Rivera, Ph.D.</b>	Creative Empowerment Coaching	Arts Education
<b>Nina Crowe</b>	Glendale Arts	Entering the Job Market
<b>Larry Laboe</b>	NewFilmmakers Los Angeles	Entering the Job Market
<b>Kristin Lorey</b>	Young Storytellers	Entering the Job Market
<b>Mandy Matthews</b>	American Youth Symphony	Entering the Job Market
<b>Brian Elerding</b>	Lineage Performing Arts Center	Theater
<b>Gia Inferrera-Jordahl</b>	Torrance Theatre Company/City of Torrance	Theater
<b>Debra Pasquerette</b>	Wallis Annenberg Center for the Performing Arts	Theater

Peer Group events will be voluntary, but more information TBD.

Leader	Organization
Holly Crawford	El Segundo Museum of Art
Theresa Sotto	Hammer Museum
Aandrea Stang	CSU Dominguez Hills, University Art Gallery
Alejandra Gaeta	Center for the Study of Political Graphics
Andres Payan	Craft Contemporary
Raúl Flores	ArtworxLA
Daniela Lieja Quintanar	Los Angeles Contemporary Exhibitions
Gabriela Martínez	Museum of Latin American Art
Alexa Kim	Self Help Graphics
Mary MacNaughton	Scripps College, Ruth Chandler Williamson Gallery
Javier Arellano Vences	Vincent Price Art Museum

## Learning Community Leaders

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PROGRAM SPECIFICS



## 2020 COMMUNITY COLLEGE EFFORTS

NO CHANGES FROM LAST YEAR...

- Minimum of 28 students from CCs
- Host interest and capacity self-identified in application
- Even if you're not a designated community college host, you may still hire a community college student!
- Last year's numbers were a mix of CC hosts and non-CC hosts
  - **We had 48 community college students in the program!**
- Info Sessions conducted at:
  - Pasadena City College
  - Santa Monica College
  - LA Mission College
  - East Los Angeles College
  - West Los Angeles College
  - Antelope Valley College
- Over 400 students attended!

# 2020 COMMUNITY COLLEGE HOSTS

Center Theatre Group  
Diavolo Dance Theatre  
East LA Community Corporation  
East-West Players  
Latino Theatre Company  
Los Angeles Chamber Orchestra  
Los Angeles Music and Art School  
The Music Center  
A Place Called Home  
City of Culver City  
Get Lit  
Inner City Youth Orchestra of Los Angeles  
International Documentary  
Invertigo Dance Theatre  
National Association of Latino Independent Producers  
Outfest  
Academy Foundation  
The Broad Stage  
Santa Monica Youth Orchestra  
Skirball Cultural Center

Wallis Annenberg Center for the Performing Arts  
WordTheatre  
American Youth Symphony  
Angels Gate Cultural Center  
Arts and Services for Disabled  
City of Torrance  
Encore Theatre Group  
Free Arts for Abused Children  
City of Torrance  
Encore Theatre Group  
Free Arts for Abused Children  
Grand Vision Foundation  
Long Beach Opera  
A Noise Within  
Canyon Theatre Guild  
Fund for Music  
Inland Valley Repertory Theatre  
Pasadena Conservatory of Music  
Public Media Group of Southern California  
Red Hen Press

# TIMELINE: ONCE SAFER AT HOME IS LIFTED

2 weeks  
before you  
want to start  
recruitment

- Submit “Internship Confirmation Form” AND 90% Invoice via email

Once you’ve  
selected your  
Interns

- Complete “Internship Selection Form” in Fluid Review

Once Intern  
is Approved

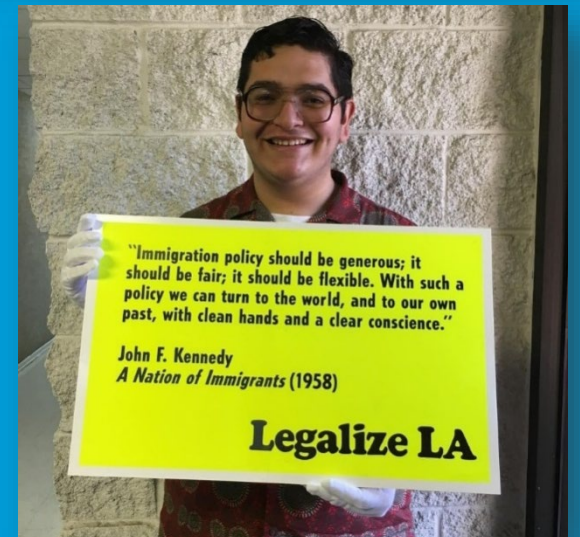
- Complete “Intern-Organization Agreement Form”
- Intern starts their internship

In interns  
final week:

- Ensure intern completes final survey
- Submit Final 10% invoice via email

# Getty Foundation

## PROGRAM SPECIFICS



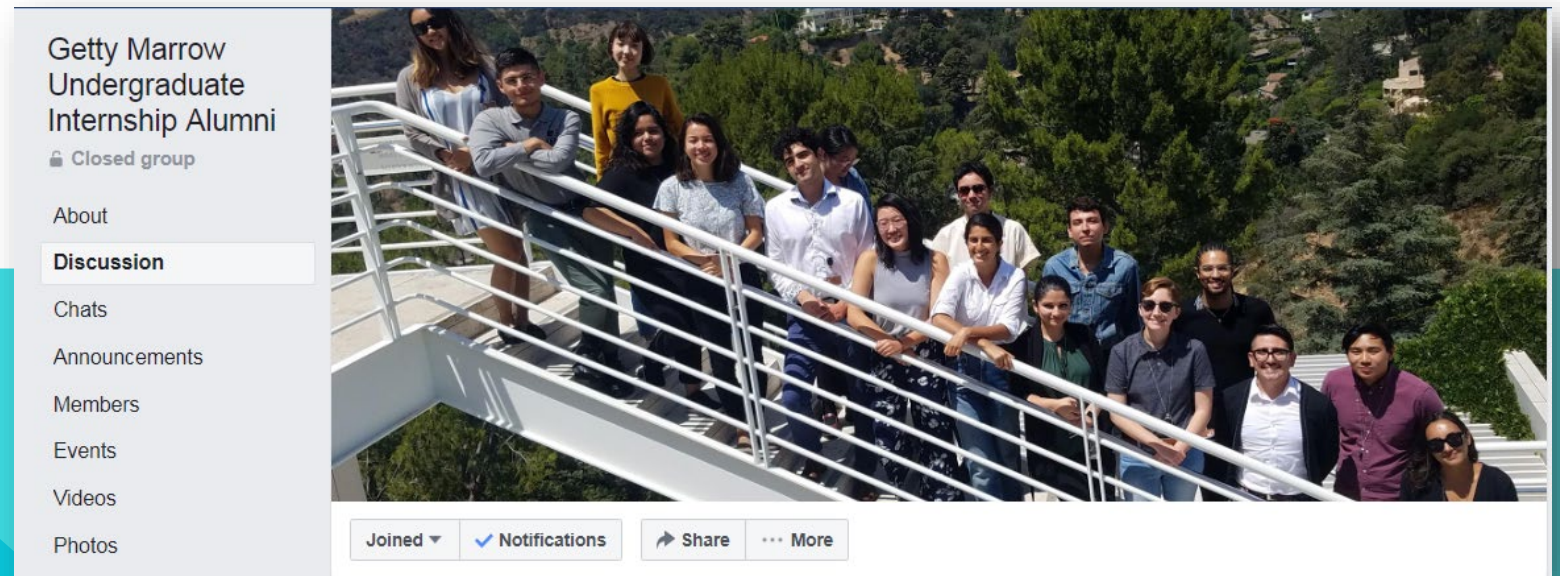
# GETTY MARROW TIMELINE

**New dates and deadlines will be issued by end of April!**

- *Grant extensions/amendments*
- *Intern selection forms and approval*
- *First possible start date for organizations*
- *Arts Summit events (online)*
- *Learning Community events (online)*
- *Mid-internship check-in (interns and supervisors)*
- *Intern evaluation (final survey)*
- *Final report from organizations*

# COMMUNICATION AND OUTREACH

- All interns will be invited to join the Getty Marrow Undergraduate Internship **Facebook Group**
- Encourage interns to post Information about events happening over the summer with the hashtag **#GettyInterns**
- Developed alumni group to advertise ongoing professional development opportunities

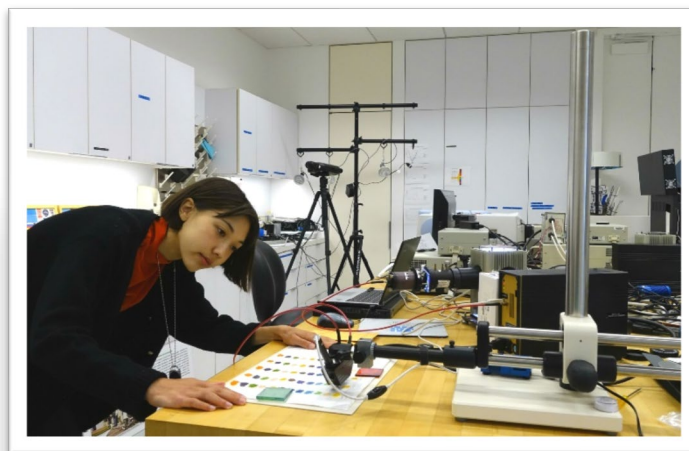


# Q&A



# **Jade Agua**

Associate Director for  
Learning & Organizational  
Development



**SHARE YOUR STORIES!**



**#GettyInterns**  
**#ArtsInternLA**

**THANK YOU!**

Getty  
Foundation

**Selene Preciado**

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[summerinterns@getty.edu](mailto:summerinterns@getty.edu)



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