The LA County Department of Arts and Culture and The Getty, recognize and acknowledge the first people of this ancestral and unceded territory. With respect to their elders, past and present, and future generations we recognize the Gabrieleño Tongva and Fernandeño Tataviam – who are still here – and honor, with gratitude, the land itself and those who have stewarded it throughout the generations. We honor and respect the many indigenous peoples still connected to this land on which we gather, and we commit our work in service to and in alignment with these values.
WELCOME!

Kristin Sakoda
Executive Director
Los Angeles County Department of Arts and Culture
A NOTE ON THE TIMES...

Lygia Pape, *Divisor (Divider)*, 1968. Museu de Arte Moderna do Rio de Janeiro

2020 SUPERVISOR ORIENTATION

Getty Marrow Undergraduate Internship Program

Los Angeles County Arts Internship Program

Look for our logos!
AGENDA

1:10 pm  Program Presentation
• Selene Preciado, Program Assistant, Getty Foundation
• Martin Hernandez, PD Programs Associate, Arts & Culture

2:00 pm  Q & A

2:15pm  Keynote
• Jade Agua, Associate Director for Learning & Organizational Development, USC Race and Equity Center

2:35 pm  Panel Discussion

2:50 pm  Final Q&A
OVERVIEW AND AWARDS
Aiming to encourage greater diversity in the professions related to museums and the visual arts, the Getty Foundation created the Getty Marrow Undergraduate Internship program in Los Angeles to support substantive, full-time summer work opportunities for students from cultural backgrounds that have traditionally been underrepresented in the arts.
## SHOW ME THE MONEY!

<table>
<thead>
<tr>
<th>Year</th>
<th>LA Organizations</th>
<th>Getty/Villa</th>
<th>Stipend</th>
<th>Total Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>94 interns</td>
<td>15 interns</td>
<td>$4,000</td>
<td>$483,000</td>
</tr>
<tr>
<td>2016</td>
<td>93 interns</td>
<td>17 interns</td>
<td>$4,500</td>
<td>$549,500</td>
</tr>
<tr>
<td>2017</td>
<td>99 interns</td>
<td>21 interns</td>
<td>$5,000</td>
<td>$649,500</td>
</tr>
<tr>
<td>2018</td>
<td>99 interns</td>
<td>24 interns</td>
<td>$5,500</td>
<td>$727,000</td>
</tr>
<tr>
<td>2019</td>
<td>95 interns</td>
<td>25 interns</td>
<td>$5,700</td>
<td>$751,200</td>
</tr>
<tr>
<td>2020</td>
<td>~95 interns</td>
<td>~25 interns</td>
<td>$6,000</td>
<td>~$777,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total:</strong> $3,937,700</td>
</tr>
</tbody>
</table>
The LA County Arts Internship Program supports and strengthens the cultural sector of LA County by providing access to high-quality opportunities for college students of all backgrounds to gain experience, understanding, and transferrable skills relevant to careers in the arts, the creative economy, and engagement in public life.
# SHOW ME THE MONEY!

<table>
<thead>
<tr>
<th>Program year</th>
<th>Total internships funded</th>
<th>10-week payment to interns</th>
<th>Total grants distributed</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>132</td>
<td>$4,000</td>
<td>$533,500</td>
</tr>
<tr>
<td>2016</td>
<td>132</td>
<td>$4,200</td>
<td>$518,200</td>
</tr>
<tr>
<td>2017</td>
<td>132</td>
<td>$4,800</td>
<td>$627,000</td>
</tr>
<tr>
<td>2018</td>
<td>179</td>
<td>$5,300</td>
<td>$955,950</td>
</tr>
<tr>
<td>2019</td>
<td>203</td>
<td>$5,700</td>
<td>$1,160,850</td>
</tr>
<tr>
<td><strong>2020</strong></td>
<td>~228</td>
<td><strong>$6,000</strong></td>
<td>~$1,350,000</td>
</tr>
</tbody>
</table>
GRANT AWARDS

Grants range from $4,700-$6,500+ per internship

All interns are paid $6,000.
($15.00/hr)

Anticipate and plan for administrative costs like employer taxes, parking reimbursements, and mileage.

LA County Arts Interns MUST be reimbursed for parking and mileage!
ELIGIBILITY AND RECRUITMENT
Candidates must:

- Be currently enrolled undergraduates (four-year or community college)
- Reside and/or attend school in Los Angeles County

- **Getty Marrow Undergraduate Interns** must be of a group underrepresented in museums and visual arts organizations, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, or Pacific Islander descent
Candidates may not:

- Have a prior BA, BS, or higher degree
- Be a current or previous staff member or the relative of a staff or board member
- **LA County Arts Internship** candidates may not have previously participated in the program
- **Getty Marrow Undergraduate** candidates can participate again, but must intern at a different organization each summer.
OUTREACH & RECRUITMENT

- **YOU MUST BUDGET TIME FOR RECRUITMENT...** especially if you are hosting a community college student!
  - Unclear how COVID-19 will impact recruitment, but safe to say it could take a lot more time.
- Transportation in LA can be... complicated
- We will post about our programs at large on LA Culture Net (LACN) listserv
- Please send strong resumes to Martín or Selene so we can forward them to organizations in need
Verify eligibility with the Foundation by submitting Information on Proposed Intern(s) via FLUXX

Upload
1. Internship Selection Form(s)
2. Applicant’s résumé or CV

• Formal offers are made after the Foundation’s approval (you will receive approval via email)

Verify eligibility with Martín by submitting “Internship Selection Form” via FluidReview.

Upload
1. Copy of driver’s license/ID to verify residency
2. Documentation of enrollment in classes

• Formal offers can be made after our approval
• Once student has accepted, intern and supervisor complete the Organization – Intern Agreement Form
ONSITE WORKSPACE REQUIREMENTS

- Intern MUST have designated clean, functioning work area
- Access to any necessary professional equipment (laptop, phone etc)
- Intern must be supervised at all times
- Supervisor within close proximity of intern’s workspace

- **LA County Arts Internships**: 200 hours can be offsite (remote) as long as they meet 5 criteria listed in guidance
**TIME COMMITMENT**

**Getty Foundation**

- Internships are full-time, no more than 40 hours a week, for 10 consecutive weeks
- *between June 1–August 21, 2020

- Internships are during business or program hours (evenings and weekends are ok, but no flextime)
  - Follow your organization’s policy regarding holiday pay
  - Arts Summit and Learning Community/Peer Group events count as part of interns hours!

*Date will vary depending on “Safer at Home” restrictions being lifted or amended

**Los Angeles County Arts & Culture**

- 400 hours
- 15-40 hours a week
- 10-27 week internships
- Between *May 31 and March 1, 2021
REPORTING REQUIREMENTS

For Interns:
• A confidential online evaluation will be emailed directly to interns and must be submitted by the end of the internship.

For Supervisors:

For Interns:
• Complete a confidential pre and post program evaluation.

For Supervisors:
• Complete post-program evaluation.

Online surveys and Final 10% Invoice
Due by interns last day.
EDUCATIONAL COMPONENTS:
ARTS SUMMIT & PEER GROUPS

Getty Foundation
<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlie Jensen</td>
<td>UCLA Extension Writers’ Program</td>
<td>A Career as an Artist</td>
</tr>
<tr>
<td>Felicia Vann</td>
<td>Precision Dance Company</td>
<td>A Career as an Artist</td>
</tr>
<tr>
<td>Allison Wyper</td>
<td>Rhizomatic Arts</td>
<td>A Career as an Artist</td>
</tr>
<tr>
<td>Sandra De la Loza</td>
<td>Department of Parks and Recreation/Individual Artist</td>
<td>Arts and Social Justice</td>
</tr>
<tr>
<td>Christie Rios</td>
<td>Floricanto Dance Theatre</td>
<td>Art and Social Justice</td>
</tr>
<tr>
<td>Sayon Syprasoeth</td>
<td>United Cambodian Community</td>
<td>Arts and Social Justice</td>
</tr>
<tr>
<td>Alma Villegas</td>
<td>artworkxLA</td>
<td>Arts and Social Justice</td>
</tr>
<tr>
<td>Jennifer Fukutomi-Jones</td>
<td>City of Glendale - Library, Arts &amp; Culture</td>
<td>Arts Education</td>
</tr>
<tr>
<td>Manuel Prieto</td>
<td>LA Music and Art School</td>
<td>Arts Education</td>
</tr>
<tr>
<td>Diana Rivera, Ph.D.</td>
<td>Creative Empowerment Coaching</td>
<td>Arts Education</td>
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<tr>
<td>Nina Crowe</td>
<td>Glendale Arts</td>
<td>Entering the Job Market</td>
</tr>
<tr>
<td>Larry Laboe</td>
<td>NewFilmmakers Los Angeles</td>
<td>Entering the Job Market</td>
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<tr>
<td>Kristin Lorey</td>
<td>Young Storytellers</td>
<td>Entering the Job Market</td>
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<tr>
<td>Mandy Matthews</td>
<td>American Youth Symphony</td>
<td>Entering the Job Market</td>
</tr>
<tr>
<td>Brian Elerding</td>
<td>Lineage Performing Arts Center</td>
<td>Theater</td>
</tr>
<tr>
<td>Gia Inferrera-Jordahl</td>
<td>Torrance Theatre Company/City of Torrance</td>
<td>Theater</td>
</tr>
<tr>
<td>Debra Pasquerette</td>
<td>Wallis Annenberg Center for the Performing Arts</td>
<td>Theater</td>
</tr>
</tbody>
</table>

Peer Group events will be voluntary, but more information TBD.
<table>
<thead>
<tr>
<th>Leader</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holly Crawford</td>
<td>El Segundo Museum of Art</td>
</tr>
<tr>
<td>Theresa Sotto</td>
<td>Hammer Museum</td>
</tr>
<tr>
<td>Aandrea Stang</td>
<td>CSU Dominguez Hills, University Art Gallery</td>
</tr>
<tr>
<td>Alejandra Gaeta</td>
<td>Center for the Study of Political Graphics</td>
</tr>
<tr>
<td>Andres Payan</td>
<td>Craft Contemporary</td>
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<tr>
<td>Raúl Flores</td>
<td>ArtworxLA</td>
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<tr>
<td>Daniela Lieja Quintanar</td>
<td>Los Angeles Contemporary Exhibitions</td>
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<tr>
<td>Gabriela Martínez</td>
<td>Museum of Latin American Art</td>
</tr>
<tr>
<td>Alexa Kim</td>
<td>Self Help Graphics</td>
</tr>
<tr>
<td>Mary MacNaughton</td>
<td>Scripps College, Ruth Chandler Williamson Gallery</td>
</tr>
<tr>
<td>Javier Arellano Vences</td>
<td>Vincent Price Art Museum</td>
</tr>
</tbody>
</table>
PROGRAM SPECIFICS
Minimum of 28 students from CCs
Host interest and capacity self-identified in application
Even if you’re not a designated community college host, you may still hire a community college student!
Last year’s numbers were a mix of CC hosts and non-CC hosts
  We had 48 community college students in the program!

Info Sessions conducted at:
  • Pasadena City College
  • Santa Monica College
  • LA Mission College
  • East Los Angeles College
  • West Los Angeles College
  • Antelope Valley College
Over 400 students attended!
2020 COMMUNITY COLLEGE HOSTS

Center Theatre Group
Diavolo Dance Theatre
East LA Community Corporation
East-West Players
Latino Theatre Company
Los Angeles Chamber Orchestra
Los Angeles Music and Art School
The Music Center
A Place Called Home
City of Culver City
Get Lit
Inner City Youth Orchestra of Los Angeles
International Documentary
Invertigo Dance Theatre
National Association of Latino Independent Producers
Outfest
Academy Foundation
The Broad Stage
Santa Monica Youth Orchestra
Skirball Cultural Center

Wallis Annenberg Center for the Performing Arts
WordTheatre
American Youth Symphony
Angels Gate Cultural Center
Arts and Services for Disabled
City of Torrance
Encore Theatre Group
Free Arts for Abused Children
City of Torrance
Encore Theatre Group
Free Arts for Abused Children
Grand Vision Foundation
Long Beach Opera
A Noise Within
Canyon Theatre Guild
Fund for Music
Inland Valley Repertory Theatre
Pasadena Conservatory of Music
Public Media Group of Southern California
Red Hen Press
TIMELINE: ONCE SAFER AT HOME IS LIFTED

2 weeks before you want to start recruitment:
• Submit “Internship Confirmation Form” AND 90% Invoice via email

Once you’ve selected your Interns:
• Complete “Internship Selection Form” in Fluid Review

Once Intern is Approved:
• Complete “Intern-Organization Agreement Form”
• Intern starts their internship

In interns final week:
• Ensure intern completes final survey
• Submit Final 10% invoice via email
GETTY MARROW TIMELINE

New dates and deadlines will be issued by end of April!

• Grant extensions/amendments
• Intern selection forms and approval
• First possible start date for organizations
• Arts Summit events (online)
• Learning Community events (online)
• Mid-internship check-in (interns and supervisors)
• Intern evaluation (final survey)
• Final report from organizations
COMMUNICATION AND OUTREACH

- All interns will be invited to join the Getty Marrow Undergraduate Internship Facebook Group

- Encourage interns to post information about events happening over the summer with the hashtag #GettyInterns

- Developed alumni group to advertise ongoing professional development opportunities
Q&A
Jade Agua
Associate Director for Learning & Organizational Development
SHARE YOUR STORIES!

#GettyInterns
#ArtsInternLA
THANK YOU!

Selene Preciado
spreciado@getty.edu
summerinterns@getty.edu

Martin Hernandez
mherandez@arts.lacounty.gov
internship@arts.lacounty.gov